

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
December 13, 2022**

OPENING

Commissioners C. Brian Ellis and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers. Commissioner Skidmore seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the November 28, 2022 minutes. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

Commissioner Ellis made a motion to approve the rescind order for Linda Holliday. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to object two Erroneous Assessments for Franklin & Denise Chambers and Melanie Duncan. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Erroneous Assessments as presented:

Serena D. Burrell, Roger D. Chaffin ET UX, Delroyln Corporation, Meredith Dempsey, Grasstastic LLC, two for Jeremy Henson, Hyundai Lease Titling Trust, Ronald Jackson, Ross C. Kirk II, two for Maxwell E. Milbee JR., Shawn &/or Amanda Smith, Sylvia E. Smith

14 Erroneous Assessments were approved totaling \$4,315.00 in deduction of taxes.

Commissioner Skidmore seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to delete from payroll for Bethan Neff, Full-Time, Deputy Sheriff, Department 700, effective December 16, 2022, as presented by the Commission Secretary
2. An Order to delete from payroll for Charlie Cain, Part-Time, EMT, Department 715, effective December 12, 2022, as presented by the Commission Secretary
3. An Order to add to payroll for Jennifer Stark, Full-Time, Payroll/Benefit Coordinator, Department 402, \$22.00/hourly, effective December 12, 2022, as presented by the Commission Secretary
4. An Order to delete from payroll for Cameron Gibson, Part-Time, EMT, Department 715, effective December 12, 2022, as presented by the Commission Secretary
5. An Order to delete from payroll for Elizabeth Roberts, Part-Time, Department 715, effective December 12, 2022, as presented by the Commission Secretary
6. An Order to delete from payroll for Jamie Vermillion, Part-Time, Department 715, effective December 12, 2022, as presented by the Commission Secretary
7. An Order to delete from payroll for Crystal Ward, Part-Time, Department 715, effective December 12, 2022, as presented by the Commission Secretary
8. An Order to delete from payroll for Julie Ngyuen, Part-Time, Department 715, effective December 12, 2022, as presented by the Commission Secretary
9. An Order to delete from payroll for Heather Reese, Part-Time, Department 715, effective December 12, 2022, as presented by the Commission Secretary
10. An Order to make a payroll change for Molly Bledsoe, Full-Time, EMT, Department 715, \$12.70/hourly, effective December 28, 2022, as presented by the Commission Secretary
11. An Order to add to payroll for Craig Elswick, Part-Time, EMT, Department 715, \$12.70/hourly, effective December 19, 2022, as presented by the Commission Secretary

Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,445.00.00 payable to State of WV BD of Risk and Insurance MGMT
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$2,000.00 payable to EBE Investments (January 2023 Invoice)
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$56.38 payable to ODP Business Solutions LLC
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,213.00 payable to QLABS
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$2,115.00 payable to Kimberly Sizemore (October Invoice)
6. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,400.00 payable to Henning Counseling and Consultation, LLC (11/14/22-11/17/22 Invoice)
7. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,120.00 payable to Henning Counseling and Consultation, LLC (Invoice 11/21/22-11/23/22)
8. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,435.00 payable to Henning Counseling and Consultation, LLC (Invoice 11/28/22-12/1/22)
9. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$ 1,190.00 payable to Henning Counseling and Consultation, LLC (Invoice 12/3/22-12/8/22)

Commissioner Skidmore seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

There were no comments.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

SHORT FORM SETTLEMENTS: Joe Douglas Allen, Ronsford Cassie Burford, Howard Haskell Chapman, Linda Kay Collins, Donna Kay Davis, Walter Daten Harris, Darrell Lynn Hodges, Carolin Ann Lanier, Roy Ernest Parsons, Herbert Hugh Phelps, Boyd Delbert Saunders, Sharon Jo Ann Starcher, Ralph Gene Stone, Thomas Leo Watson

LONG FORM SETTLEMENTS: Donald Eugene McCallister, Michael Ray Whittington, Sr.

CERTIFICATES OF COMPLETION:
None

REPORT AND NOTICE OF FIDUCIARY SUPERVISOR ON ORDER TO SHOW CAUSE AGAINST DELINQUENT OR UNPROGRESSED ESTATE (NO GOOD CAUSE SHOWN):
Sandra Denise McKneely, Bobby L. Ranson, Sr., Ruby E. Jeffries Ranson, Darrell Lee Scarberry, William Preston Setliff, Ward Shamblin, William Boyd Shamblin

An Order to disburse the sum of \$125.00 from the Fiduciary Special Fund made payable to State Tax Department for estate tax administration fees

An Order to disburse the sum of \$193.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements

A General Order to Show Cause for the Estates of Luther Lee Buzzard, Jr.; Thomas Maryl Byrd; Johnny Allen Caruthers; Shirley Diana Frazier; John Alen Gallaspie, II; Alberta L. Lovejoy-Page; Timothy Damon Mitchell; Walter Roland Shott; and Martha Jean Toney

An Order of "Appointment List" of Actions of Fiduciary Supervisor from November 26, 2022 through December 9, 2022

Commissioner Ellis made a motion to approve the documents as presented and authorize the President to sign. Commissioner Skidmore seconded the motion. The motion carried unanimously.

JEREMY YOUNG

Commissioner Ellis made a motion to accept the Budget Revision Form for the Animal Shelter, Department #716 as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

At 9:04 a.m. Commissioner Ellis made a motion to enter into executive session for the purpose of board interviews. Commissioner Skidmore seconded the motion. The motion carried unanimously.

At 9:24 a.m. Commissioner Ellis made a motion to enter back into regular session. Commissioner Skidmore seconded the motion. The motion carried unanimously.

BOARD APPOINTMENT

Commissioner Ellis made a motion to appoint Jason Moore to serve on the Putnam County Parks and Recreation Board, effective December 13, 2022, with a term to expire on August 31, 2024. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to appoint Brian Ellis to serve on the Putnam County Community Criminal Justice/Day Reporting Board, effective January 1, 2023, with a term to expire on December 31, 2024. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to appoint Brian Ellis to serve on the Putnam County Community Development Authority Board, effective January 1, 2023, with a term to expire on September 30, 2024. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Steve Deweese to serve on the Putnam County Transportation Committee, effective January 1, 2023. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Steve Deweese to serve on the Putnam County Parks and Recreation Board, effective January 1, 2023, with a term to expire on August 31, 2025. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Steve Deweese to serve on the Putnam County Fire Service Board, effective January 1, 2023. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Maggie Parsons to serve on the Putnam County Convention Visitors Bureau, effective December 6, 2022, with a term to expire on June 30, 2025. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Angela Harding to serve on the Putnam County Convention Visitors Bureau, effective December 6, 2022, with a term to expire on June 30, 2023. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Kathie Hess Crouse to serve on the Putnam County Convention Visitors Bureau, effective December 6, 2022, with a term to expire on June 30, 2024. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Robert Sydenstricker to serve on the Putnam County Convention Visitors Bureau, effective December 6, 2022, with a term to expire on June 30, 2024. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Joe Stevens to serve on the Putnam County Convention Visitors Bureau, effective December 6, 2022, with a term to expire on June 30, 2023. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ELECT COMMISSION PRESIDENT

Commissioner Ellis made a motion to elect Commissioner R. Andrew Skidmore as Commission President for the period of January 1, 2023 to December 31, 2023. Commissioner Skidmore seconded the motion. The motion carried unanimously.

MELISSA SMITH, EXECUTIVE ASSISTANT

Commissioner Ellis made a motion to approve the public notice that the Commission shall sit as a Board of Review and Equalization regarding all taxes assessed (personal and real estate) for the taxable year 2023 as follows:

Wednesday, February 1, 2023 at 10:00 a.m.
Tuesday, February 7, 2023 at 1:00 p.m.
Monday, February 13, 2023 at 1:00 p.m.
Thursday February 16, 2023 at 5:30 p.m.

Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the 2023 Legal Holiday schedule as presented by Mrs. Smith. Commissioner Skidmore seconded the motion. The motion carried unanimously.

JESSIE PARKER, S&S ENGINEERS

Commissioner Ellis made a motion to reject all bids from the Fiberoptic Project Bid Opening on 10/1/22 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

TIM HANNA, PROJECT COORDINATOR

Commissioner Ellis made a motion for the Commission President to sign all necessary documents for the Courthouse Facility Improvement Authority (CFIA) as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Ellis made a motion for the Commission President to sign all necessary documents as presented to renew and sign a non-exclusive Cable Franchise Agreement with Comcast for an additional term of five (5) years. Commissioner Skidmore seconded the motion. The motion carried unanimously.

DAVID COLL, PLANNING DIRECTOR

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-36: The Improvement Location Permit Ordinance (ILP) – Reinstatement of Residential Construction Project language & Reinstatement of Commercial Construction Project language (with options). Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-36: The Improvement Location Permit Ordinance (ILP) – Reinstatement of Residential Construction Project language & Reinstatement of Commercial Construction Project language (with options). Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-36 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: AMENDED LANGUAGE MAKES IT EASIER FOR THE PLANNING COMMISSION STAFF TO MANAGE PROJECTS; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Option #2 as presented by Mr. Coll. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-14 – The Putnam County Planning Commission Fee Policy – Proposed late fee increase for subdivision fees, building permit fees, and zoning fees. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-14 – The Putnam County Planning Commission Fee Policy – Proposed late fee increase for

subdivision fees, building permit fees, and zoning fees. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-14 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE AMENDMENT WILL GIVE APPLICANTS MORE INCENTIVE TO APPLY FOR THEIR PERMITS BEFORE DEVELOPMENT BEGINS AND WILL HELP TO KEEP THE PLANNING DEPARTMENT IN THE LOOP REGARDING NEW DEVELOPMENT TAKING PLACE WITHIN THE COMMUNITY; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-14 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-34: Article 150 – Definitions – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia – Proposed clarifications of Change of Land Use definition. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-34: Article 150 – Definitions – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia – Proposed clarifications of Change of Land Use definition. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-34 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE DEFINITION CLARIFICATION WILL HELP ELIMINATE CONFUSION REGARDING WHAT IS AND WHAT IS NOT A CHANGE OF LAND USE; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept the Text Amendment 2022-34: Article 150 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-35: Article 100 – The Putnam County Subdivision Regulations – The Putnam County Subdivision Regulations – Article 100 – Proposed clarifications to previous amendment. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-35: Article 100 – The Putnam County Subdivision Regulations – The Putnam County Subdivision Regulations – Article 100 – Proposed clarifications to previous amendment. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-35 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE REVISED AMENDMENT WILL ASSIST DEVELOPERS AND APPLICANTS IN KNOWING WHAT THEIR RESPONSIBILITIES ARE AND HOPEFULLY STREAMLINE THE APPROVAL PROCESS; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-35: Article 100 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-27: Article 1700 – Supplementary Provisions – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia – Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-27: Article 1700 – Supplementary Provisions – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-27 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE AMENDMENT MAKES THE ORDINANCE EASIER TO UNDERSTAND FOR THE PUBLIC AND THE PLANNING COMMISSION STAFF; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-27: Article 1700 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-30: Article 500 – Sewage Facilities – The Putnam County Subdivision Regulations - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-30: Article 500 – Sewage Facilities – The Putnam County Subdivision Regulations - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-30 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE AMENDMENT MAKES THE ORDINANCE EASIER TO UNDERSTAND FOR THE PUBLIC AND THE PLANNING COMMISSION STAFF; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-30: Article 500 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-33: The Putnam County Adults Only Establishment Location Ordinance – Proposed amendments to Articles 1, 2, 8, 10. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-33: The Putnam County Adults Only Establishment Location Ordinance – Proposed amendments to Articles 1, 2, 8, 10. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-33 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE PUTNAM COUNTY PLANNING COMMISSION'S RECOMMENDATIONS WILL HELP CLARIFY TERRITORIAL LIMITS; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-33 as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-32: The Putnam County Salvage Yard Permit Ordinance – Proposed amendment to Article 1.0 - Authority & Purpose. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-32: The Putnam County Salvage Yard Ordinance – Proposed amendment to Article 1.0 - Authority & Purpose. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-32 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE AMENDMENT MAKES THE ORDINANCE LANGUAGE EASIER TO UNDERSTAND FOR THE PUBLIC AND THE PLANNING COMMISSION STAFF; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-32. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-23: Article 2100 – Board of Zoning Appeals – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-23: Article 2100 – Board of Zoning Appeals – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-23 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE PROPOSED SEMANTIC AMENDMENTS TO THE ORDINANCE WILL ALLOW THE PUBLIC TO BETTER UNDERSTAND THE ORDINANCE; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-23: Article 2100. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding Text Amendment 2022-31: Article 1600 – Road Access – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close the public hearing regarding Text Amendment 2022-31: Article 1600 – Road Access – The Zoning Ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia - Semantics. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The Commission found that the Text Amendment 2022-31 WILL: (1) protect and promote the public health, safety, convenience, moral and general welfare because: THE AMENDMENT MAKES THE ORDINANCE EASIER TO UNDERSTAND FOR THE PUBLIC AND THE PLANNING COMMISSION STAFF; (2) It IS consistent with the adopted Comprehensive Plan, the U.S. Corridor 35 Plan, and the Teays Valley Land Use Plan because: FOR THE SAME REASONS STATED ABOVE.

Commissioner Ellis made a motion to accept Text Amendment 2022-31: Article 1600. Commissioner Skidmore seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to accept Change Order #4 – Swope Construction (Putnam County Sheriff Facility Project) as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously. Commissioner Ellis amended his motion to authorize the Commission President to sign all documents as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the General School Fund in the amount of \$116,854.84 (#004-704-3-48.0) payable to the General County Fund for reimbursement of jail costs for July to September 2006 as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the General County Fund (#024-430-5-67.0) in the amount of \$24,480.00 payable to the Town of buffalo for reimbursement out of the Stephen A. Andes Recreation Enhancement Fund as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the General County Fund (#024-430-5-67.0) in the amount of \$3,536.79 payable to the City of Winfield for reimbursement out of the Stephen A. Andes Recreation Enhancement Fund as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made motion to issue a check from the TIF Fund (273-430-5-66.0) in the amount of \$11,372.99 payable to WesBanco Bank, Inc, Trustee for November 2022 TIF Revenue (Acct # 108507771 Revenue Fund) as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Technology Fund (020-482-2-30.0) in the amount of \$3,923.00 payable to Alpha Technologies, Inc for invoice # 83503 for labor fees associated with unloading materials as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the General County Fund (#001-425-5-67.0) in the amount of \$5,000.00 payable to Ignite Athletics for funds received from the WV Governor's Office as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

1. An Order to transfer from the 911-07 Fund in the amount of \$178,581.50 payable to Premier Construction Group LLC for Confidence Tower Work
2. An Order to transfer from the 911-07 Fund in the amount of \$20,032.70 payable to Electronic Services Inc for Confidence and Winfield Tower Equipment
3. An Order to transfer from the 911-07 Fund in the amount of \$10,419.84 payable to Frontier for Equipment Replacement from Lightening Strike
4. An Order to transfer from the 911-07 Fund in the amount of \$12,700.00 payable to Goff Fence and Landscaping LLC for Winfield Tower Fencing

5. An Order to transfer from the 911-07 Fund in the amount of \$34,674.60 payable to Bossie Electric for Winfield Tower Work

Commissioner Ellis made a motion to approve the orders as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion for the Putnam County Courthouse to be closed Friday December 23, 2022, in observance of Christmas. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ADJOURN

At 10:20 a.m., having no further business, Commissioner Ellis made a motion and Commissioner Skidmore seconded to adjourn the regular session of the County Commission until Tuesday, January 10, 2023, at 9:00 a.m.

Respectfully submitted,

Melissa Smith
Secretary