

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
October 25, 2022**

OPENING

Commissioners C. Brian Ellis and R. Andrew Skidmore were present when the 5:30 p.m. meeting convened in the old courtroom by Commissioner Skidmore. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve the invoices as reflected in the edit registers. Commissioner Skidmore seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the October 11, 2022 minutes. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS: None

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to delete from payroll for Victoria McReynolds, Full-Time, Payroll Manager, Department 402, effective October 21, 2022, as presented by the Commission Secretary
2. An Order to add to payroll for Bryan Justice, Full-Time, Paramedic, Department 715, \$15.70/hourly, effective October 20, 2022, as presented by the Commission Secretary
3. An Order to make a payroll change for Gregory Scragg, Full-Time, Deputy, Department 700, \$27.00/hourly, effective October 30, 2022, as presented by the Commission Secretary

4. An Order to make a payroll change for Dennis A. Criss, Full-Time, Deputy, Department 700, \$24.00/hourly, effective October 30, 2022, as presented by the Commission Secretary
5. An Order to add to payroll for Gregory Delbart, Full-Time, Janitor, Department 424, \$12.00/hourly, effective November 7, 2022, as presented by the Commission Secretary
6. An Order to delete from payroll for Brian E. Donohoe, Full-Time, Deputy, Department 700, effective December 30, 2022, as presented by the Commission Secretary

Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$945.00 payable to Henning Counseling and Consultation, LLC (Invoice for 10/4/22-10/6/22)
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,155.00 payable to Henning Counseling and Consultation, LLC (Invoice for 10/10/22-10/13/22)
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,715.00 payable to Henning Counseling and Consultation, LLC (Invoice for 10/16/22-10/20/22)
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$39.55 payable to ODP Business Solutions, LLC
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,882.50 payable to Kimberly Sizemore (August Invoice)
6. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,935.00 payable to Kimberly Sizemore (September Invoice)

Commissioner Skidmore seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Mr. Pritt spoke about the Opioid Settlement Participation Forms to be able to participate in the settlement.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

SHORT FORM SETTLEMENTS: Anna Laura Chapman, David Allen Cottrill, Olive Rheba Hudson, Mary Louise McFarland, Charles Timothy Mendenhall, Robert Lee Searls, Archie Dale Skiles, Sherry Ann Taylor

LONG FORM SETTLEMENTS: Naomi Alice Bailey, Phillip Michael Thomas, Michael Patrick Williams

PARTIAL SETTLEMENT REPORTS: Billy R. Beckett, Helen Louise Beckett

CERTIFICATES OF COMPLETION: None

REPORT AND NOTICE OF FIDUCIARY SUPERVISOR ON ORDER TO SHOW CAUSE AGAINST DELINQUENT OR UNPROGRESSED ESTATE (NO GOOD CAUSE SHOWN):

Commissioner Ellis made a motion for the Commission President to sign off on the estate closures for the Estates of Ronald Jessi Bird, Benjamin Fretwell Bleckley, Jr., Bobby Lee Bonnett, Sr., Justin Lee Brafford; and John A. Grandbouche. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to disburse the sum of \$157.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order reopening the Estate of Bonnie Lou Davis and appointing Elizabeth Horton as Administratrix for the sole purpose of distributing proceeds from litigation. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order of "Appointment List" of Actions of Fiduciary Supervisor from October 8, 2022 through October 21, 2022. Commissioner Skidmore seconded the motion. The motion carried unanimously.

PROCLAMATION

County Attorney Larry Frye read the Proclamation that the week of October 6, 2022 through October 12, 2022 is Veterans Appreciation Week in Putnam County.

County Attorney Larry Frye read the Proclamation for World Polio Day to be observed on October 25, 2022

SHERIFF BOBBY EGGLETON, COUNTY SHERIFF

Sheriff Eggleton awarded Deputy Chandler the Award of Merit for life saving actions

Sheriff Eggleton recognized Putnam County citizens Mr. Ellis and Mr. Renfroe for their courageous lifesaving actions to a gunshot victim

Sheriff Eggleton recognized Corporal Criss on his promotion

Sheriff Eggleton recognized Sergeant Scragg on his promotion

Narcotic Detecting K-9 Buster presented with a sheriff's badge

Sheriff Eggleton recognized Cpl. Childers and Cpl. Leport on their outstanding investigative work on a case

EXECUTIVE SESSION

At 5:55 pm Commissioner Ellis made a motion to enter into Executive Session for board interview with Alexandra Pfof and Nicholas King. Commissioner Skidmore seconded the motion. The motion carried unanimously.

At 6:06 pm Commissioner Ellis made a motion to enter back into regular session. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Alexandra Pfof to serve on the Putnam County Convention & Visitors Board, effective October 25,2022, with a term to expire on June 30, 2025. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Nicholas King to serve on the Putnam County Dilapidated & Abandoned Enforcement Agency, effective October 25,2022, with a term to expire on May 10, 2024. Commissioner Skidmore seconded the motion. The motion carried unanimously.

RESOLUTION

Commissioner Ellis made a motion for the Commission President to sign all documents to adopt the Region 3 Mitigation Plan. Commissioner Skidmore seconded the motion. The motion carried unanimously.

JONATHAN SMITH, COUNTY PLANNER

Mr. Smith spoke about PCPC REZ 2022 Valdeacourt Farm Limited Partnership submitting a Zoning Amendment Application for a Rezoning for property located on Tax Map 12, Parcels 50.8 and 51, located off Hurricane Creek Road and Winfield Road. The rezoning request is to rezone

130.5 acres more or less from “R-R” Rural Residential District to “C-2” High Density Commercial District.

Commissioner Ellis made a motion to open a public hearing. Commissioner Skidmore seconded the motion. The motion carried unanimously.

The following landowners spoke in opposition to this rezoning of property: Leland Brown at 4 Terra Way; Christy Schwartz at 9558 Hurricane Creek Road; Dave LaDeer at 80 Manor Way; Christina McComas at 95 Manor Way; Emil McCoy at 9618 Hurricane Creek Road; Adam Jackson at 1 Terra Way, Winfield; Mr. McComas at 95 Manor Way.

Commissioner Ellis made a motion to table the Rezoning Application until November 15, 2022. Commissioner Skidmore seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to accept the order as presented to issue a check from the General County Fund (001-809-5-66.0) in the amount of \$200,000.00 payable to Putnam County Building Commission Series B Bond Revenue Account, toward Waterworks Revenue Bond payment as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the order as presented to issue a check from the Spay and Neuter Fund in the amount of \$188.00 payable to Help for Animals for services provided as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the order as presented to issue a check from the TIF Fund (273-430-5-66.0) in the amount of \$69,020.52 payable to WesBanco Bank, Inc, Trustee for September 2022 TIF Revenue (Acct #108507771 Revenue Fund) - Trustee is to issue debt service payments for Putnam Bonds 2017AB as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the order as presented to issue a check from the TIF Fund (273-430-5-66.0) in the amount of \$335,268.07 payable to Devonshire TIF Account to reflect increments to be collected in fiscal year 2023 as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the order as presented to issue a check from the TIF Fund, Devonshire Account (274-430-2-35.0) in the amount of \$335,268.07 payable to United Bank, Inc. – Trustee to transfer Devonshire tax increment revenues to the trustee as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the order as presented to issue a check from the Water and Sewer Fund (045-809-5-66) in the amount of \$600.00 (invoice #38567) payable to Terradon Corporation for engineering services for the Deerfield Estates Water Project as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

1. An Order to transfer from the 911-07 Fund in the amount of \$15,799.50 to Premier Construction Group LLC for 911 Tower Antenna Work
2. An Order to transfer from the 911-07 Fund in the amount of \$15,299.98 to Electronic Services Inc for 911 Microwave Work
3. An Order to transfer from the 911-07 Fund in the amount of \$37,964.31 to Electronic Specialty Company for 911 Tower Cameras

Commissioner Ellis made a motion to accept the orders as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve an order to issue a check from the Putnam County American Rescue Plan Fund (#207-435-3-41.0) in the amount of \$1,000,000.00 payable to Alpha Technologies, Inc. for materials on the Putnam County Fiber Optic Broadband Project. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ADJOURN

At 6:51 p.m., having no further business, Commissioner Ellis made a motion and Commissioner Skidmore seconded to adjourn the regular session of the County Commission until November 15, 2022, at 5:00 p.m.

Respectfully submitted,

Melissa Smith
Secretary