

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
April 19, 2022**

OPENING

Commissioners C. Brian Ellis and R. Andrew Skidmore were present when the 8:30 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

PUBLIC TESTING

At 8:39 a.m., Ronald R. Foster arrived at the meeting.

Commissioners C. Brian Ellis, Ronald R. Foster and R. Andrew Skidmore were present when Mr. Wood performed the public testing of the election equipment.

Commissioner Ellis made a motion to approve the Testing of Voting Equipment May 10, 2022, Primary Election Order as presented by Mr. Wood. Commissioner Foster seconded the motion. The motion carried unanimously.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers. Commissioner Foster seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the April 12, 2022 minutes. Commissioner Foster seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order scheduling a public hearing on the landowner(s) written request for a hearing on DAEA Case No. 2022-03 for April 26, 2022 at 5:30 p.m.
2. An Order to make an amended payroll change for Leslie Forbis, Grant-funded Full-time, Victim Advocate, Department 700, \$18.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
3. An Order to make a payroll change for Tori Lynn Ward, Grant-funded Temporary Full-

time, Day Report Officer, Department 731, \$17.50/hourly, effective April 16, 2022 as presented by the Commission Secretary

4. An Order to make an amended payroll change for Robert D. Myles, Grant-funded Temporary Full-time, Day Report Officer, Department 731, \$16.15/hourly, effective April 1, 2022 as presented by the Commission Secretary
5. An Order to delete from payroll Kaleb Glandon, Part-Time, Telecommunicator, Department 712, effective April 14, 2022 as presented by the Commission Secretary
6. An Order to add to payroll David Turley, Full-time, 911 Deputy Director, 50-50 Split Department 711/712, \$60,000.00/annually, effective May 2, 2022 as presented by the Commission Secretary
7. An Order to add to payroll Elizabeth White, Full-time, Deputy Assessor, Department 406, \$11.00/hourly, effective April 25, 2022 as presented by the Commission Secretary
8. An Order to make an amended payroll change for Christa Miller, Full-time, Addressing/Administrative Assistant, Department 712, \$16.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
9. An Order to delete from payroll Terry Mills, Part-Time, Security, Department 730, effective May 1, 2022 as presented by the Commission Secretary
10. An Order to make an amended payroll change for Greg Medley, Full-time, Security, Transfer from Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
11. An Order to make an amended payroll change for Matthew Smith, Full-time, Security, Transfer from Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
12. An Order to make an amended payroll change for Joseph Reynolds, Full-time, Court Bailiff, Transfer from Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
13. An Order to make an amended payroll change for Doug Parsons, Full-time, OIC – Court Bailiff, Transfer from Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary

Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$3,430.00 payable to Henning Counseling and Consultation LLC

2. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$1,720.00 payable to EBE Investments for May 2022 invoice

Commissioner Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

There were none.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Dilemma Laferne McClain

An Order to disburse the sum of \$12.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order admitting the Last Will and Testament of Mary V. Donahue to probate, appointing Christopher J. Troy as Executor, and releasing the bond posted by Western Surety Company for Christopher Troy.

An Order voiding the appoint of Andrew G. Jones as Administrator of the Estate of Antonio Emery Jones and appointing Thomas M. Jones as Administrator DBN of the Estate of Antonio Emery Jones due to the resignation of former Administrator and releasing the bond posted by Rita Gallagher for former Administrator, Andrew G. Jones.

An Order voiding the appointment of Emily Thornton in the Estate of James Leroy Roat and appointing Michael Roat as Administrator CTA DBN.

An Order of "Appointment List" of Actions of Fiduciary Supervisor from April 9, 2022 to April 15, 2022.

Commissioner Ellis made a motion to approve the documents as presented and authorize the President to sign. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to approve the budget revision for the Putnam County Office of Planning and Infrastructure Fund #439 for printing, professional services, refunding err. payments, and materials and supplies as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the budget revision for the Putnam County Sheriff's Department Fund #700 for maintenance vehicles, ammo/range, and uniforms and budget revision for the Putnam County Sheriff's Department Fund #700 for overtime as

presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the 911-07 Fund in the amount of \$17,138.67 payable to Appalachian Signals & Products for fire alarm replacement cost due to Lightning as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Ellis made a motion to advertise and conduct an online auction with a minimum bid of \$500.00 for Parcel 40-04-240C-0037-0000 as presented by Mr. Frye. Commissioner Foster seconded the motion. The motion carried unanimously.

ALAN PRITT, PRITT & SPANO

Commissioner Ellis made a motion to table the Opioid Litigation documents until May 12, 2022. Commissioner Foster seconded the motion. The motion carried unanimously.

DEE PRICE ON BEHALF OF TRADEMARK

Commissioner Ellis made a motion to table the amended order to close unused road, street, or travel way so the property becomes part of adjoining parcels owned by the Trademark Investments, LLC properties. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

At 9:28 a.m., Commissioner Ellis made a motion to open the public hearing. Commissioner Foster seconded the motion. The motion carried unanimously.

President Skidmore opened the public hearing and asked for public comments; there were none.

At 9:29 a.m., Commissioner Ellis made a motion to close the public hearing. Commissioner Foster seconded the motion. The motion carried unanimously.

Mr. Young presented the Levy approval letter from the Office of the State Auditor. Commissioner Ellis made a motion to sign a court order to set the Levy Rate for FY 2023 as follows:

Class I	\$13.06
Class II	\$26.12
Class III	\$52.24
Class IV	\$52.24

Commissioner Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 9:31 a.m., having no further business, Commissioner Ellis made a motion and Commissioner Foster seconded to adjourn the regular session of the County Commission until Tuesday, April 26, 2022 at 5:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary