

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
April 12, 2022**

OPENING

Commissioners C. Brian Ellis, Ronald R. Foster, and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers. Commissioner Foster seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the March 24, 2022 minutes. Commissioner Foster seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to implement a revised pay scale for Sheriff Law Enforcement Department 700, effective April 3, 2022 as follows: Entry Level Deputy-\$20.00/hourly, Post FTO Deputy-\$22.75/hourly, Deputy-\$22.75/hourly, Corporal-\$24.00/hourly, Sergeant \$27.00/hourly, Lieutenant-\$31.00/hourly as presented by the Commission Secretary
2. An Order to make a payroll change for Leslie Forbis, Grant-funded Full-time, Victim Advocate, Department 725, \$18.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
3. An Order to make a payroll change for Cindy Hall, Full-time, Administrative Assistant, Department 700, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
4. An Order to make a payroll change for Vanessa Hannabach, Part-time, Office Assistant, Department 700, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary

5. An Order to make a payroll change for Andrew J. Huff, Full-time, Deputy, Department 700, \$22.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
6. An Order to make a payroll change for Sheyenne Jividen, Full-time, Receptionist, Department 700, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
7. An Order to make a payroll change for Donna Mannion, Full-time, Office Assistant, Department 700, \$17.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
8. An Order to make a payroll change for Trevor Montgomery, Full-time, Deputy, Department 700, \$22.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
9. An Order to make a payroll change for Janette Sigman, Full-time, Office Assistant, Department 700, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
10. An Order to make a payroll change for Eric Hayzlett, Full-time, Chief Deputy, Department 700, \$70,200/annually, effective April 1, 2022 as presented by the Commission Secretary
11. An Order to make a payroll change for Tim Hanna, Full-time, Project Coordinator, Department 401, \$46,000/annually, effective April 1, 2022 as presented by the Commission Secretary
12. An Order to make a payroll change for Marcie Kimberling, Full-time, Executive Assistant, Department 401, \$17.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
13. An Order to make a payroll change for Jeremy Young, Full-time, County Manager, Department 401, \$88,000/annually, effective April 1, 2022 as presented by the Commission Secretary
14. An Order to make a payroll change for Candice Beckett, Full-time, Office Assistant I, Department 402, \$17.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
15. An Order to make a payroll change for Angela Belcher, Full-time, Office Assistant I, Department 402, \$14.25/hourly, effective April 3, 2022 as presented by the Commission Secretary
16. An Order to make a payroll change for Jill Burnside, Full-time, Office Assistant I, Department 402, \$17.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
17. An Order to make a payroll change for Lisa Copley, Full-time, Accountant, Department 402, \$62,000/annually, effective April 1, 2022 as presented by the Commission Secretary

18. An Order to make a payroll change for Marcia Fewell, Full-time, Senior Deputy/Election Registration, Department 402, \$24.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
19. An Order to make a payroll change for Regina Hull, Full-time, Office Assistant I, Department 402, \$16.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
20. An Order to make a payroll change for Victoria McReynolds, Full-time, Payroll Clerk, Department 402, \$22.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
21. An Order to make a payroll change for Colleen Stone, Full-time, Office Supervisor, Department 402, \$23.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
22. An Order to make a payroll change for Kenessa Thompson, Full-time, Office Assistant I, Department 402, \$14.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
23. An Order to make a payroll change for Shelly Keefer, Full-time, Fiduciary Deputy, Department 411, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
24. An Order to make a payroll change for Nancy Reishman, Full-time, Fiduciary Deputy, Department 411, \$14.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
25. An Order to make a payroll change for Tonya Colunio, Full-time, Custodian, Department 424, \$12.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
26. An Order to make a payroll change for Teresa Hart, Full-time, Custodian, Department 424, \$13.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
27. An Order to make a payroll change for Marcia Herdman, Full-time, Custodian, Department 424, \$13.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
28. An Order to make a payroll change for John Day, Full-time, Building & Grounds Manager, Department 425, \$48,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary
29. An Order to make a payroll change for Michael May, Full-time, Maintenance, Department 425, \$17.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
30. An Order to make a payroll change for Kevin Stevens, Full-time, Maintenance, Department 425, \$18.50/hourly, effective April 3, 2022 as presented by the Commission Secretary

31. An Order to make a payroll change for David Coll, Full-time, Planning Director, Department 439, \$73,500.00/annually, effective April 1, 2022 as presented by the Commission Secretary
32. An Order to make a payroll change for Kathy Hicks, Full-time, Administrative Planner, Department 439, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
33. An Order to make a payroll change for Tina Peck, Full-time, Planner/DAEA Director, Department 439, \$40,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary
34. An Order to make a payroll change for Melissa Sargent, Full-time, Senior Planner, Department 439, \$48,500.00/annually, effective April 1, 2022 as presented by the Commission Secretary
35. An Order to make a payroll change for Leslie Brent Payne, Full-time, Civil Process Server, Department 701, \$13.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
36. An Order to make a payroll change for Regina Stone, Full-time, Civil Process Server, Department 701, \$13.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
37. An Order to make a payroll change for John Pottorf, Full-time, Home Confinement Supervisor, Department 705, \$18.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
38. An Order to make a payroll change for Micah Casto, Full-time, Home Confinement Officer, Department 705, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
39. An Order to make a payroll change for Aimee Thornton, Full-time, Home Confinement Officer, Department 705, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
40. An Order to make a payroll change for Larry Wingo, Part-time, Home Confinement Officer, Department 705, \$14.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
41. An Order to make a payroll change for Christa Miller, Full-time, Telecommunicator, Department 712, \$16.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
42. An Order to make a payroll change for Kraig Barker, Full-time, EMS Director, Department 715, \$72,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary

43. An Order to make a payroll change for Martha Dixon, Part-time to Full-time, Secretary, Department 715, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
44. An Order to make a payroll change for Michael Baughman, Full-time, Deputy Dog Warden, Department 716, \$14.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
45. An Order to make a payroll change for Jonathon Davis, Full-time, Chief Humane Officer, Department 716, \$40,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary
46. An Order to make a payroll change for Lisa Herdman, Full-time, Office Assistant II, Department 716, \$13.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
47. An Order to make a payroll change for John Young, Full-time, Humane Officer, Department 716, \$13.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
48. An Order to make a payroll change for Michael Karnes, Full-time, Mechanic, Department 717, \$17.25/hourly, effective April 3, 2022 as presented by the Commission Secretary
49. An Order to make a payroll change for Allen Weeks, Full-time, Mechanic, Department 717, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
50. An Order to make a payroll change for Greg Medley, Full-time, Security, Department 425 to 730, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
51. An Order to make a payroll change for Matthew Smith, Full-time, Security, Department 425 to 730, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
52. An Order to make a payroll change for Robert Harrison, Full-time, 1st Lieutenant, Department 700 to 730, \$31.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
53. An Order to make a payroll change for Xerxes Rahmati, Full-time, Corporal, Department 700 to 730, \$24.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
54. An Order to make a payroll change for Joseph Reynolds, Full-time, Court Bailiff, Department 700 to 730, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
55. An Order to make a payroll change for Chris Boyer, Full-time, Bailiff, Department 700 to 730, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary

56. An Order to make a payroll change for Doug Parsons, Part-time, OIC - Court Bailiff, Department 700 to 730, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
57. An Order to make a payroll change for Larry Edwards, Part-time, Bailiff, Department 700 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
58. An Order to make a payroll change for Ronald Holcomb, Part-time, Security, Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
59. An Order to make a payroll change for Terry Mills, Part-time, Security, Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
60. An Order to make a payroll change for Eric Whitney, Part-time, Security, Department 425 to 730, \$15.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
61. An Order to make a payroll change for Tandy Boggess, Full-time, Tax Clerk, Department 404, \$14.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
62. An Order to make a payroll change for Farrah Crane, Full-time, Chief Tax Deputy, Department 404, \$56,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary
63. An Order to make a payroll change for Deirdre Higginbotham, Full-time, Tax Clerk, Department 404, \$14.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
64. An Order to make a payroll change for Gracen Masters, Full-time, Conservator Accounts Manager, Department 404, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
65. An Order to make a payroll change for Kathleen Payne, Full-time, Tax Clerk, Department 404, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
66. An Order to make a payroll change for Kathy Rayburn, Full-time, Tax Clerk, Department 404, \$14.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
67. An Order to make a payroll change for Tracy Thacker, Full-time, Office Assistant, Department 404, \$19.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
68. An Order to make a payroll change for Carl Fewell, Part-time, Tax Clerk, Department 404, \$13.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
69. An Order to make a payroll change for Rita Given, Part-time, Tax Clerk, Department 404, \$13.00/hourly, effective April 3, 2022 as presented by the Commission Secretary

70. An Order to make a payroll change for Sheila Cobb, Part-time, Office Assistant, Department 404, \$13.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
71. An Order to make a payroll change for Amber Berkimer, Full-time, Assessor Clerk, Department 406, \$13.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
72. An Order to make a payroll change for Susan Higginbotham, Full-time, Office Clerk, Department 406, \$16.55/hourly, effective April 3, 2022 as presented by the Commission Secretary
73. An Order to make a payroll change for Patricia Johnson, Full-time, Office Supervisor, Department 406, \$21.65/hourly, effective April 3, 2022 as presented by the Commission Secretary
74. An Order to make a payroll change for Laura Loomis, Full-time, Office Clerk, Department 406, \$12.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
75. An Order to make a payroll change for Lena Walker, Full-time, Office Assistant, Department 406, \$16.37/hourly, effective April 3, 2022 as presented by the Commission Secretary
76. An Order to make a payroll change for Ursela Runyon, Full-time, Office Assistant, Department 406, \$14.21/hourly, effective April 3, 2022 as presented by the Commission Secretary
77. An Order to make a payroll change for Mark Casto, Full-time, Field Appraiser, Department 407, \$12.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
78. An Order to make a payroll change for Gerald Dudley, Full-time, Field Appraiser, Department 407, \$18.75/hourly, effective April 3, 2022 as presented by the Commission Secretary
79. An Order to make a payroll change for Jennifer Harpold, Full-time, Mapper, Department 407, \$20.19/hourly, effective April 3, 2022 as presented by the Commission Secretary
80. An Order to make a payroll change for Sherry Hayes, Part-time, Administrative Coordinator, Department 407, \$26.47/hourly, effective April 3, 2022 as presented by the Commission Secretary
81. An Order to make a payroll change for Cathy Landers, Full-time, Office Assistant, Department 407, \$21.59/hourly, effective April 3, 2022 as presented by the Commission Secretary
82. An Order to make a payroll change for Danny Lett, Full-time, Data Collector, Department 407, \$16.32/hourly, effective April 3, 2022 as presented by the Commission Secretary

83. An Order to make a payroll change for Kristine Reed Phillips, Full-time, Office Assistant I, Department 407, \$13.66/hourly, effective April 3, 2022 as presented by the Commission Secretary
84. An Order to make a payroll change for Beverly Steele, Full-time, Office Assistant, Department 407, \$16.49/hourly, effective April 3, 2022 as presented by the Commission Secretary
85. An Order to make a payroll change for Bobby Stover, Full-time, Mapper, Department 407, \$21.20/hourly, effective April 3, 2022 as presented by the Commission Secretary
86. An Order to make a payroll change for Paul Wray, Full-time, Mapper, Department 407, \$23.89/hourly, effective April 3, 2022 as presented by the Commission Secretary
87. An Order to make a payroll change for Tammy Higginbotham, Full-time, Field Appraiser, Department 407, \$11.95/hourly, effective April 3, 2022 as presented by the Commission Secretary
88. An Order to make a payroll change for Ronald Hayson, Full-time, Field Appraiser, Department 407, \$11.70/hourly, effective April 3, 2022 as presented by the Commission Secretary
89. An Order to make a payroll change for Jill Hodges-Stepp, Full-time, Legal Assistant, Department 405, \$18.00/hourly, effective April 3, 2022 as presented by the Commission Secretary
90. An Order to make a payroll change for Paige Hoffman, Full-time, Assistant Prosecutor, Department 405, \$85,500.00/annually, effective April 1, 2022 as presented by the Commission Secretary
91. An Order to make a payroll change for Jennifer Scragg Karr, Full-time, Assistant Prosecutor, Department 405, \$87,900.00/annually, effective April 1, 2022 as presented by the Commission Secretary
92. An Order to make a payroll change for Kevin Lawson, Full-time, Assistant Prosecutor, Department 405, \$85,500.00/annually, effective April 1, 2022 as presented by the Commission Secretary
93. An Order to make a payroll change for Kimberly Pullin, Full-time, Legal Assistant, Department 405, \$19.20/hourly, effective April 3, 2022 as presented by the Commission Secretary
94. An Order to make a payroll change for Kristina Raynes, Full-time, Assistant Prosecutor, Department 405, \$87,900.00/annually, effective April 1, 2022 as presented by the Commission Secretary
95. An Order to make a payroll change for Elizabeth Sunyog, Full-time, Assistant Prosecutor,

Department 405, \$85,500.00/annually, effective April 1, 2022 as presented by the Commission Secretary

96. An Order to make a payroll change for Angela Witt, Full-time, Legal Assistant, Department 405, \$15.50/hourly, effective April 3, 2022 as presented by the Commission Secretary
97. An Order to make an amended payroll change for David McClure, Full-time, Education Director, Department 715, \$55,000.00/annually, effective April 1, 2022 as presented by the Commission Secretary
98. An Order to delete from payroll Chris Boyer, Full-Time, Bailiff, Department 730, effective April 10, 2022 as presented by the Commission Secretary

Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$122.29 payable to Office Depot, Inc.
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$170.00 payable to Reconnect, Inc. for March 2022 invoice

Commissioner Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Alan Pritt of Pritt and Spano explained he will have the following items added to the next Commission meeting agenda including a settlement to ratify, memorandum of understanding, approve a resolution, and discovery responses to be ratified.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Dale Skyler Allen, Clifford Eugene Bailey, Robert Delano Bailey, Burk Franklin Bell, Timothy C. Boggess, Joanna Parkins Craigo, Gary Allen Jarvis, William David Keener, Thomas Eugene Melton, Darrell Gene Rappold, Carol Lynn Rigsby

Long Form Settlements: Cherri Ellen Kirk, Norman Eugene Kraemer

Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent or Unprogressed Estate (No Good Cause Shown):

Donald Cecil Arthur, Wilma Jo Brewer, Ruth Aileen Hudson,

Dale Eric Hughes, Emmitt Gene Jeffrey Sr.

An Order to disburse the sum of \$155.00 from the Fiduciary Special Fund made payable to State Tax Department for estate tax administration fees.

An Order to disburse the sum of \$160.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order to distribute the sum of \$125.00 from the Fiduciary Special Fund made payable to the Estate of Duane Linbergh Plants for reimbursement of overpayment of administrative fees.

A General Order to Show Cause for the Estates of Charles Frederick Ray, Steven B. Reel, Harold J. Runion, Dana Monroe Sanders, Betty L. Saunders, Doran Dale Sayre, Glenna E. Schoolcraft, and Cecil B. Willis.

An Order of "Appointment List" of Actions of Fiduciary Supervisor from March 19, 2022 through April 8, 2022.

Commissioner Ellis made a motion to approve the documents as presented and authorize the President to sign. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to approve the budget revision for the Putnam County Commission Fund #401 for legal advertisements as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the budget revision for the Putnam County OES Fund #711 for legal advertisements and materials and supplies as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the budget revision for the Putnam County 911 Fund #712 for capital outlay equipment, overtime, employee wages, and printing as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the budget revision for the Putnam County EMS Fund #715 for building rent as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

At 9:16 a.m., Commissioner Ellis made a motion to enter into executive session for a board interview with David Trauffer for Putnam County Solid Waste Authority Board. Commissioner Foster seconded the motion. The motion carried unanimously.

At 9:27 a.m., Commissioner Ellis made a motion to enter back into regular session. Commissioner Foster seconded the motion. The motion carried unanimously.

STEVE RAWLINGS, WVCORP

Steve Rawlings appeared before the Commission to provide an update on WV County Risk Pool. Mr. Rawlings explained they offer cyber coverage, environmental coverage, and underground pipe coverage. Mr. Rawlings said their workers' compensation rates have lowered for the last three years and will be lower again this year. Mr. Rawlings appreciates Putnam County Commission's participation in the program and hopes to continue serve them.

TINA PECK, DAEA PROGRAM DIRECTOR

Commissioner Foster made a motion to issue a fine of \$25.00 per day, but if they complete the work in 30 days to waive the sanctions, and if they do not complete the work then continue the sanctions for DAEA Case 2021-25 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to grant a 30-day extension for DAEA Case 2021-41 as presented by Ms. Peck. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to grant a 30-day extension DAEA Case 2021-18 as presented by Ms. Peck. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Foster made a motion to dismiss DAEA Case 2022-07 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Foster made a motion to dismiss DAEA Case 2022-21 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the final order for DAEA Case 2021-09 as presented by Ms. Peck. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Foster made a motion to put a lien on the property for DAEA Case 2019-04 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Foster made a motion to grant a 30-day extension DAEA Case 2021-44 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

At 10:05 am, Commissioner Skidmore recused himself and exited the Courtroom.

Commissioner Foster made a motion to appoint Commissioner Ellis as acting President. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Annexation by Petition of 0.68 acres, more or less, of territory identified as Project Valley Pointe Maintenance Association, Inc., Pointe Place, including a 10.16 acre Tract of WV State Route 34 R/W into the Corporate Limits of the City of Hurricane as presented by Mr. Frye. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Annexation by Petition of 13.31 acres, more or less, of territory identified as Project No. 2101-2772-001 into the Corporate Limits of the City of Hurricane as presented by Mr. Frye. Commissioner Foster seconded the motion. The motion carried unanimously.

At 10:10 am, Commissioner Skidmore returned to the meeting.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to issue a check from the General County Fund (#001-425-5-66.0) in the amount of \$180,000.00 payable to Teays Valley Volunteer Fire Department for Emergency Medical Services, with the understanding that these funds will be reimbursed to the County should the TVVFD receive grant funding that has been applied for as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Ellis made a motion to approve and authorize the President to sign the Tower Ground Lease Option for Property Located on Tax Map 122, Parcel 3.2 in the Buffalo District of Putnam County with Gary and Tammy Kale as presented by Mr. Frye. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to issue a check from the 911-07 Fund in the amount of \$9,000.00 payable to Gary Kale for the Kale Tower Site Initial Property Lease as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Spay and Neuter Fund in the amount of \$236.00 payable to Help for Animals for services provided as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Water and Sewer Fund (045-809-5-66) in the amount of \$6,650.00 payable to Terrodon Corporation for engineering services for the Jim Ridge Phase II Water Main Extension Project as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the TIF Fund (#273-430-5-66.0) in the amount of \$106,331.06 payable to WesBanco Bank, Inc. Trustee for March 2022 TIF Revenue (Acct #108507771 Revenue Fund) – Trustee is to issue debt service payments for Putnam Bonds 2017AB as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Hotel/Motel Tax Fund payable to the Convention and Visitors Bureau in the amount of \$39,500.00, payable to Parks and Recreation Commission in the amount of \$24,500.00, and payable to the Recreation Enhancement Fund in the amount of \$15,000.00 as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the 911-07 Fund in the amount of \$888.20 payable to Fifth Third Bank for equipment cost for lightening damage on weather station located on tower
2. An Order to issue a check from the 911-07 Fund in the amount of \$1,541.40 payable to Dell Marketing L.P. for equipment cost for lightening damage on disaster siren system
3. An Order to issue a check from the 911-07 Fund in the amount of \$5,865.07 payable to IDVille for equipment cost for lightening damage on ID Card Machine
4. An Order to issue a check from the 911-07 Fund in the amount of \$38,577.99 payable to Electronic Services Inc for equipment cost for lightening damage on the radio system
5. An Order to issue a check from the 911-07 Fund in the amount of \$419.00 payable to Safety Caution Equipment Co. for equipment replacement cost for communication trailer fire
6. An Order to issue a check from the 911-07 Fund in the amount of \$26,326.07 payable to Fifth Third Bank for 911 console maintenance and computer brackets

Commissioner Ellis made a motion to approve the orders as presented. Commissioner Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 10:17 a.m., having no further business, Commissioner Ellis made a motion and Commissioner Foster seconded to adjourn the regular session of the County Commission until Tuesday, April 19, 2022 at 8:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary