

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
July 13, 2021**

OPENING

Commissioners C. Brian Ellis, Ronald R. Foster and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. Edit registers and checks

Commissioner Skidmore made a motion to approve invoices as reflected in the edit registers and the orders as presented by Mr. Wood. Commissioner Ellis seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Skidmore made a motion to approve the June 24, 2021 minutes. Commissioner Ellis seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

Commissioner Skidmore made a motion to approve the Erroneous Assessments as presented:

Woodrow A. Whalen, James M. or Sue Slack, Charlotte Montana, Jessica Liston, Tori G. Lewsador, H E Lewis Jr DBA L E H Company, Gregory &/or Anna Johnson, Franklin J. Gancos, Damon Davis, Joel Scarlato, three for Patra S. Cadle, Heather D. Busby

14 Erroneous Assessment were approved totaling \$36,536.20 in deduction of taxes.

Commissioner Ellis seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Skidmore made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. A Profession Engineering Services contract with Richard A. Boehm, P.E. for July 1, 2021 until June 30, 2022 as presented by the Commission Secretary

2. An Order to delete from payroll Joshua Rawlings, Part-Time, Telecommunicator, Department 712, effective June 28, 2021 as presented by the Commission Secretary
3. An Order to add to payroll Valerie Boggess, Part-time, EMT, Department 715, \$10.00/hourly, effective June 22, 2021 as presented by the Commission Secretary
4. An Order to add to payroll Tyler Melson, Part-time, EMT, Department 715, \$10.00/hourly, effective June 22, 2021 as presented by the Commission Secretary
5. An Order to add to payroll Ryan Ellis, Part-time, EMT, Department 715, \$10.00/hourly, effective June 15, 2021 as presented by the Commission Secretary
6. An Order to delete from payroll Christopher Kitts, Full-Time, Paramedic, Department 715, effective May 31, 2021 as presented by the Commission Secretary
7. An Order to make a payroll change for Anthony J. Craigo, Full-time, Lieutenant, Department 700, \$25.27/ hourly, effective June 27, 2021 as presented by the Commission Secretary
8. An Order to make a payroll change for Heather D. Grimmatt, Full-time, Sergeant, Department 700, \$23.43/ hourly, effective June 27, 2021 as presented by the Commission Secretary
9. An Order to make a payroll change for Jason Grimmatt, Full-time, Sergeant, Department 700, \$23.43/ hourly, effective June 27, 2021 as presented by the Commission Secretary
10. An Order to delete from payroll Jason Johns, Full-Time, Mechanic, Department 717, effective March 20, 2021 as presented by the Commission Secretary
11. An Order to make a payroll change for Tonya Colunio, Full-time, Custodian, Department 425 to 424, \$10.76/ hourly, effective June 28, 2021 as presented by the Commission Secretary
12. An Order to delete from payroll Candyce Melton, Full-Time, Office Assistant, Department 403, effective June 2, 2021 as presented by the Commission Secretary
13. An Order to delete from payroll Mary Ann Nease, Part-Time, Administrative Assistant, Department 412, effective June 30, 2021 as presented by the Commission Secretary
14. An Order to delete from payroll Emma Browning, Full-Time, Administrative Assistant, Department 412, effective June 30, 2021 as presented by the Commission Secretary
15. An Order to delete from payroll Robert Richardson Jr., Temporary Part-Time, Intern, Department 405, effective June 30, 2021 as presented by the Commission Secretary
16. An Order to delete from payroll Marcus Black, Temporary Part-Time, Intern, Department 405, effective June 30, 2021 as presented by the Commission Secretary

Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve payment of invoices as presented.

17. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$40.00 payable to Gunters Logoworks & Sportswear LLC
18. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$215.47 payable to Galls
19. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$690.00 payable to QLABS
20. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$1,950.00 payable to Kimberly Sizemore for professional services rendered for June 2021 invoice
21. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$5,817.50 payable to Aspire to Inspire
22. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$100.00 payable to Reconnect, Inc. for June 2021 invoice
23. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$100.00 payable to Reconnect, Inc. for July 2021 invoice

Commissioner Ellis seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Dr. Zackary Campbell of Hurricane, WV and a member of WV Citizens Defense League. Dr. Campbell said the Zoning Board agreed that permission was granted for Valley Outdoors, but not in writing. Dr. Campbell said Valley Outdoors can no longer sell their primary goods and spoke against the Zoning Board.

County Attorney Larry Frye said something was filed in the Circuit Court.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements:

Phyllis Marie Epling Lovett Bails, Peter John Paul Biagi, III, Charles Earnest Bird, Jasper Lee Casto, Kathy Dawn Clay, Danny Lee Dailey, James Junior Davis, James Franklin Douglas, Megan Danielle Flora, James Ottis Holliday, Lula Belle Johnson, Kenny Ray Joyce, Charles Harry Keefer, Kathryn Perry, Sandra Kay Rayburn, Glenn Harvey Richards,

Jr., Mary Frances Scarberry, Joe Thomas Showalter, Paul Channing Shropshire, Sr., George Garnet Smith, Vera Louise Smith, Alice Faye Spainhour, Walter Ray Thomas, Vicki Lynn Thompson, James Edward Walls, Barbara Sue Wass, Jo Ellen Withrow

An Order to disburse the sum of \$140.00 from the Fiduciary Special Fund made payable to State Tax Department for estate tax administration fees.

An Order to disburse the sum of \$318.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order reopening the Estate of Wallace Raymond Bennett, Sr., and appointing Linda Bennett Edwards Keener, as Executrix, for the sole purpose of asbestosis litigation.

An Order reopening the Estate of Wilma V. Bennett and appointing Linda Bennett Edwards Keener, as Executrix, for the sole purpose of asbestosis litigation.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from June 18, 2021 through July 9, 2021.

Commissioner Skidmore made a motion to approve the documents as presented and authorize President to sign. Commissioner Ellis seconded the motion. The motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Skidmore made a motion to appoint Donna McKneely to serve on the Putnam County Solid Waste Authority Board, effective July 13, 2021 with a term to expire on June 30, 2024. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to remove Jeremy Young from the EnAct Board, effective July 13, 2021. Commissioner Ellis seconded the motion. The motion carried unanimously.

PUTNAM COUNTY HEALTH DEPARTMENT OUTSTANDING SERVICE

Commissioner Skidmore read the certificate recognizing Putnam County Health Department for their outstanding service to all the citizens in West Virginia's Counties for protecting our health and safety during the worldwide COVID-19 pandemic by WVACO.

PROCLAMATION ASSOCIATED WITH CRITICAL RACE THEORY

President Foster read the Proclamation Associated with Critical Race Theory being taught in schools or promoted by recipients of government funds.

Senator Amy Grady, President of Republican Women Cindy Farley, Chairman of WV GOP Mark Harris, and Jonathan Pinson spoke against teaching critical race theory and supports the Proclamation Associated with the Critical Race Theory.

President Foster made a motion to approve the proclamation as presented. Commissioner Skidmore seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

At 9:23 a.m., Commissioner Skidmore made a motion to enter into executive session for a board interview with James Vanoy III for Putnam County Parks & Recreation Commission Board. Commissioner Ellis seconded the motion. The motion carried unanimously.

At 9:34 a.m., Commissioner Skidmore made a motion to enter back into regular session. Commissioner Ellis seconded the motion. The motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Skidmore made a motion to appoint James Vanoy III to serve on the Putnam County Parks & Recreation Commission Board, effective July 13, 2021 with a term to expire on August 31, 2023. Commissioner Ellis seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Skidmore made a motion to approve the agreement and authorize the President to sign the Agreement between WV Conservation Agency and Putnam County Commission for Stream Restoration. Commissioner Ellis seconded the motion. The motion carried unanimously.

TINA PECK, DAEA PROGRAM DIRECTOR

Following John Flora speaking regarding the cleanup of DAEA Case 2019-09, Commissioner Skidmore made a motion to provide a thirty day extension for DAEA Case 2019-09 to allow staff to revisit the property before any fines are levied as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion dismiss DAEA Case 2020-02 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve the petition for DAEA Case 2021-20 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve the order to file the complaint for Dilapidated & Abandoned Enforcement Agency Case 2021-20 that probable cause exists to believe the property contains refuse, trash, and debris that presents a safety or health hazard and a copy of the complaint (and any attachments) shall be served on the landowner(s) of the property in accordance with Rule 4 of the West Virginia Rules of Civil Procedure as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve the petition for DAEA Case 2021-37 as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve the order to file the complaint for Dilapidated & Abandoned Enforcement Agency Case 2021-37 that probable cause exists to believe the property contains refuse, trash, and debris that presents a safety or health hazard and a copy of the complaint (and any attachments) shall be served on the landowner(s) of the property in accordance with Rule 4 of the West Virginia Rules of Civil Procedure as presented by Ms. Peck. Commissioner Ellis seconded the motion. The motion carried unanimously.

TIM HANNA, PROJECT COORDINATOR

Commissioner Skidmore made a motion to issue a check from the General County Fund (#024-430-5-67.0) in the amount of \$18,486.17 payable to the City of Winfield for reimbursement out of the Stephen A. Andes Recreation Enhancement Fund as presented by Mr. Hanna. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to authorize staff to submit the Edward Byrne Memorial JAG Grant Application as presented by Mr. Hanna. Commissioner Ellis seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve and authorize the President to sign State Budget Revision #1 – Coal Severance as presented by Mr. Hanna. Commissioner Ellis seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the General County Fund in the amount of \$720.00 (#001-442-567V) payable to the Violent Crime Drug Task Force West for purchase of evidence/information
2. An Order to issue a check from the General County Fund (001-800-5-67.0) in the amount of \$50,000.00 payable to the Putnam County Health Department as the payment of FY2021-22 contribution

Commissioner Skidmore made a motion to approve the orders as presented by Mr. Hanna. Commissioner Ellis seconded the motion. The motion carried unanimously.

3. An Order to issue a check from the COVID 19 Fund (#206-442-5-66.0) in the amount of \$1,524.38 payable to the Putnam County General County Fund representing reimbursement of expenditures for COVID Hazard and Incentive Pay expensed in June 2021
4. An Order to issue a check from the COVID 19 Fund (#206-442-4-59.0) in the amount of \$84,981.00 payable to Stephen's Auto Center for Sheriff Department Cruisers

Commissioner Skidmore made a motion to approve the orders as presented by Mr. Hanna. Commissioner Ellis seconded the motion. The motion carried unanimously.

ADJOURN

At 10:14 a.m., having no further business, Commissioner Skidmore made a motion and Commissioner Ellis seconded to adjourn the regular session of the County Commission until Thursday, July 29, 2021 at 5:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary