

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
November 10, 2020**

OPENING

The Commission meeting was open to the public by conference call.

Commissioners Stephen A. Andes, Ronald R. Foster and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. Edit registers and checks
2. Canvass verification form

Commissioner Skidmore made a motion to approve election orders and sign the presented documents, and invoices as presented in the edit register. Commissioner Foster seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Skidmore made a motion to approve the minutes of October 29, 2020. Commissioner Foster seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

There were none.

COURT ORDERS APPROVED

Commissioner Skidmore made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to delete from payroll Benjamin Smith, Full-Time, Mechanic, Department 717, effective October 9, 2020 as presented by the Commission Secretary
2. An Order to make a payroll change for Kenessa Thompson, Full-time, Office Assistant I, Department 402, \$12.49/hourly, effective November 1, 2020 as presented by the Commission Secretary

Commissioner Foster seconded the motion. The motion carried unanimously.

INVOICES APPROVED

Commissioner Skidmore made a motion to approve payment of invoices as presented.

3. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to EBE Investment for Unit #1 December 2020 invoice
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to EBE Investment for Unit #4 December 2020 invoice
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$46.18 payable to Compton Office Machine, LLC for October 2020 invoice
6. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$3,656.25 payable to Aspire to Inspire Behavioral Health & Addiction Services for October 2020 invoice
7. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$285.00 payable to Pretera Center for Mental Health for September 2020 invoice
8. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$170.00 payable to Reconnect Inc. for October 2020 invoice

Commissioner Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

There were none.

SHERRY HAYES, ASSESSOR

Commissioner Skidmore made a motion to table the decision for pay raises for employees in department 406 until November 19, 2020, so they can review the information they requested from Jeremy Young. Commissioner Foster seconded the motion. The motion carried unanimously.

BILL HOWARD, BENEFIT ASSISTANCE

Mr. Howard appeared before the Commission to present an Employee Dental and Vision Benefit Plan update. He discussed the statistics for the last fiscal year and commented on the health of the Plan for this fiscal year.

SHERIFF DEWEESE AND ATTORNEY STEPHEN NEW

Larry Frye, Sheriff Deweese, and attorney Stephen New spoke regarding the resignation by Sheriff Deweese and that he voluntarily served in the military following his resignation.

Commissioner Skidmore made a motion to award Sheriff Deweese the 1,324 hours of sick leave to be used towards years of service for retirement. The motion died for a lack of a second.

JOHN DEARNELL, EMS DIRECTOR

EMS Director John Dearnell appeared before the Commission to present two (2) bids for the EMS ambulance as follows: 1) Atlantic Emergency Solutions with a bid of \$90,695.00, 2) Northwest Emergency Vehicles with a bid of \$93,968.00.

Commissioner Skidmore made a motion to table the decision for the EMS ambulance to allow staff to contact suppliers and gather more information to see if the bids meet the required specifications as presented by Mr. Dearnell. Commissioner Foster seconded the motion. The motion carried unanimously.

TIM HANNA, PROJECT COORDINATOR

Commissioner Andes made a motion to approve the Putnam County Recreation Enhancement Fund 2021 Application for Press Release as presented by Mr. Hanna. Commissioner Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve and authorize the President to sign the Court Security Grant Contract as presented by Mr. Hanna. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Foster made motion to approve funding touchless faucets and toilets, Judge Witt's Courtroom renovation, four new dispatch stations for COVID-19 outbreaks, and mobile COVID-19 from the \$100,000 Block Grant Funds pending Larry Frye reviewing the guidelines as presented by Mr. Young. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Skidmore asked the Co-Directors of Putnam County Parks and Recreation to speak on the vandalism in the park.

Ashley Deal and Justin Williams explained the park had six vandalism incidents and feel additional camera coverage would help the situation. Mr. Williams reviewed the quotes for additional cameras.

Commissioner Foster made a motion to approve funding from the \$100,000 Block Grant Funds subject to determination of which items qualify. Commissioner Skidmore seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Norman C. Arthur, Kathy Lee Buckley, Selden Eugene Cain, Jack Fisher Cunningham, Richard Herbert Davis, William Henry Fleshman, Jr., Helen Delores Fox, Nancy M. Jepson, Eunasha Chi-Khann Keeney, Frank Perry, William Westley Perry, Robert Lee Rowley, Lenah Mae Shank

Long Form Settlement: None

An Order to disburse the sum of \$150.00 from the Fiduciary Special Fund made payable to State Tax Department for estate tax administration fees.

An Order to disburse the sum of \$145.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from October 24, 2020 through November 6, 2020.

Commissioner Skidmore made a motion to approve the documents as presented and authorize the President to sign. Commissioner Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Skidmore made a motion to issue a check from the Putnam County Building Fund (#044-425-4-60.0) in the amount of \$163,512.00 payable to Mr. Asphalt, Inc. for work completed on the Putnam County Parking Lot Improvement Project as presented by Mr. Young. Commissioner Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Mayor Jones explained the Town of Poca tried to rent the stage for Heritage Days from Putnam County Parks and Recreation and they said the City of Hurricane has it rented for that weekend on an annual basis. Commissioner Skidmore said he will look into the matter.

ADJOURN

At 10:18 a.m., having no further business, Commissioner Skidmore made a motion and Commissioner Foster seconded to adjourn the regular session of the County Commission until Thursday, November 19, 2020 at 5:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary