

APPROVED: _____

DATE: _____

MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
June 27, 2019

OPENING

Commissioners Stephen A. Andes, Ronald R. Foster and R. Andrew Skidmore were present when the 5:30 p.m. meeting convened in the Putnam County Commission Chambers by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. Edit registers and checks
2. An Order to transfer from the Putnam County Community Criminal Justice Fund to the General County Fund, the sum of \$222,934.67 for July 2018 to May 2019 for payroll expenses
3. An Order to transfer from the Worthless Check Fund to the General County Fund, the sum of \$3,416.22 for July 2018 to May 2019 for payroll expenses
4. An Order to transfer from the General County Fund to the Putnam County Employee Benefit Fund, the sum of \$9,614.50 for May 2019 Optical and Dental Benefits

Commissioner Andes made a motion to approve and sign the presented documents. Commissioner Skidmore seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Skidmore made a motion to approve the minutes of June 11, 2019. President Foster seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

Commissioner Andes made a motion to approve the Erroneous Assessments as presented:

Bobby D. Boggess et ux, Mitchel Bumpus, two for Stephanie (Matthews) Good, Crystal Hale, Todd A. Hawley, two for John T. Hensley, Tyler Hull, Debbie Jones, Tiffany Loudermilk, Michael Newsom, Michael O. &/or Tammy Reveal, William R. &/or Sherry L. Skidmore, Billy Joe Jr. &/or Sharon Kay Smith, four for Teays Valley Medicine, two for Billie Dawn (Payne) Warner, Jeffery or Mandy Whitman, Meagan Absten, Coulter Anderson, Brian Armstead et al, Raymond K. Barker, Willard E. Beller, Steven E. Comer et al, Paul A. Dolin, Jr., John

Drangmeister et ux, Lance &/or Melanie Fairchild, William E. Gibson, Ernie Gillispie, Hager Homes LLC, Kristin &/or Jason Hamblin, John T. Hensley, Paul & Jennifer Insko, Debbie Jones, Sandra Kenneda, James W. Nida, Harold D. &/or D. Barbara Peyton, Pifer Properties LLC, Terry W. &/or Oma Rayburn, two for Thomas Rectenwald, D. Scott Tyree et ux, Brandon Thomas White

47 Erroneous Assessment were approved totaling \$14,415.94 in deduction of taxes.

Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Skidmore explained that he did not sign one erroneous assessment that was for a family member.

ANDREW PARSONS, VICE PRESIDENT OF PUTNAM COUNTY FAIR BOARD

Andrew Parsons appeared before the Commission to request the Commission to increase their contribution to the Putnam County Fair from \$13,500.00 to \$20,000.00. Mr. Parsons also requested the Commission consider increasing their annual contribution to \$21,000.00 next year.

After discussion, Commissioner Skidmore made a motion to approve increasing the Putnam County Fair Board funding to \$18,000.00 for the coming fiscal year. Commissioner Andes seconded the motion.

Commissioner Skidmore amended his motion to make it contingent on using overtime instead of contracted services. Commissioner Andes seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Richard Graham lives in Hurricane and explained there are trees that need to be removed on a right of way that belongs to Putnam County. Mr. Frye said the property defaults back to the county if nobody pays taxes on it. Commissioners requested the County Attorney Larry Frye check to see if a deed is required to remove the trees.

EXECUTIVE SESSION

At 5:53 p.m., Commissioner Andes made a motion to enter into executive session for a board interview with Andrew Dawson for Putnam County Parks and Recreation Board. Commissioner Skidmore seconded the motion. The motion carried unanimously.

At 6:03 p.m., Commissioner Andes made a motion to enter back into regular session. Commissioner Skidmore seconded the motion. The motion carried unanimously.

BOARD APPOINTMENT

Commissioner Andes made a motion to appoint Andrew Dawson to serve on the Putnam County Parks and Recreation Committee Board, effective June 27, 2019 with a term to expire

on August 31, 2020. Commissioner Skidmore seconded the motion. The motion carried unanimously.

SOJUANA ELLIS, RIC

Sojuana Ellis appeared before the Commissioner to inform them that both the Fisher Ridge and the Jim Ridge projects met the guidelines for the Community Development Block Grant. The Fisher Ridge project's total cost is \$2 million, \$77,000 per customer, and will need a tank and booster. The Jim Ridge project's total cost is \$2.75 million and \$41,700 per customer.

Following questions from the Commissioners, Commissioner Andes made a motion to approve the Jim Ridge Phase III project for the Community Development Block Grant as presented by Ms. Ellis.

PUBLIC COMMENTS

Jim Crewdson lives on Fisher Ridge and asked why they need a pump station. President Foster explained that the Commission has to go with what the engineers propose for the projects.

Commissioner Skidmore seconded the motion. The motion carried unanimously.

TIMOTHY SMITH, PLANNING DIRECTOR

Commissioner Andes made a motion to approve the contract with L. Lee McCoy, Jr., P.E. for Professional Engineering Services as presented by Mr. Smith. Commissioner Skidmore seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION

At 7:33 p.m., Commissioner Andes made a motion to enter into executive session for Building and Grounds Department discussion with John Day. Commissioner Skidmore seconded the motion. The motion carried unanimously.

At 7:47 p.m., Commissioner Andes made a motion to enter back into regular session. Commissioner Skidmore seconded the motion. The motion carried unanimously.

TIM HANNA, PROJECT COORDINATOR

Project Coordinator Tim Hanna appeared before the Commission to announce Fidelity Information Systems (FIS) was the low bidder for the Electronic Payment Processing Services.

After a brief discussion, Commissioner Andes made a motion to award the Electronic Payment Processing Services to Fidelity Information Systems (FIS) as presented by Mr. Hanna. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Mr. Hanna explained the Town of Poca needs an extension for their boat dock project due to Corp of Engineers licensing issues.

Commissioner Andes made a motion to ear mark the funds for the Town of Poca for the next calendar year. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the General County Fund in the amount of \$16,116.00 payable to the Town of Eleanor for reimbursement out of the Putnam County Recreation Enhancement Fund as presented by Mr. Hanna. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to approve and authorize the President to sign the 2019 Court Security Grant Fund Contract as presented by Mr. Hanna. Commissioner Skidmore seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Mr. Frye reviewed that Paul Cottrill and Sharlee Ann Eads petitioned the Commission for each of them to obtain half of the right of way that adjoins their properties. Mr. Frye confirmed they received the title search and he prepared an order for the Commissioners.

Commissioner Andes made a motion to approve the order to abandon the unused road, street, and travel way located on First Avenue in Hometown, Union District in Putnam County and to require the petitioners when recording the deed to include the plats, title search, and other information previously discussed as presented by Mr. Frye. Commissioner Skidmore seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Andes made a motion to approve and sign the following orders, personnel payroll changes and certifications with the exception the Sheriff's which we will further discuss:

1. An Order to add to payroll Anthony Jones, Part-time, Custodian, Department 424, \$10.00/hourly, effective June 12, 2019 as presented by the Commission Secretary
2. An Order to implement a revised pay scale for Sheriff Law Enforcement Department 700, effective July 1, 2019 as follows: Corporal - \$20.83/hourly, Sergeant - \$22.30/hourly, Lieutenant - \$24.04/hourly as presented by the Commission Secretary
3. An Order to make a payroll change for Timothy Hanna, Full-time, Project Coordinator, Department 401, \$41,600.00/annually, effective July 1, 2019 as presented by the Commission Secretary
4. An Order to make a payroll change for Marcie Kimberling, Full-time, Executive Assistant, Department 401, \$14.32/hourly, effective July 1, 2019 as presented by the Commission Secretary
5. An Order to make a payroll change for Jeremy Young, Full-time, County Manager, Department 401, \$71,955.00/annually, effective July 1, 2019 as presented by the Commission Secretary

6. An Order to implement a 1.5% pay increase for the following employees of the Clerk of the County Commission (Department 402) for Candice Beckett, Marcia Fewell, Deborah Deweese, Regina Hull, Victoria McReynolds, Virginia Seibert, Colleen Stone, Regina Zegeer, Lisa Copley, effective July 1, 2019 as presented by the Commission Secretary
7. An Order to make a payroll change for Jill Burnside, Full-time, Office Assistant I, Department 402, \$13.64/hourly, effective July 1, 2019 as presented by the Commission Secretary
8. An Order to make a payroll change for Paige Hoffman, Full-time, Assistant Prosecutor, Department 405, \$77,900.00/annually, effective July 1, 2019 as presented by the Commission Secretary
9. An Order to make a payroll change for Kevin Lawson, Full-time, Assistant Prosecutor, Department 405, \$77,900.00/annually, effective July 1, 2019 as presented by the Commission Secretary
10. An Order to make a payroll change for Kristina Raynes, Full-time, Assistant Prosecutor, Department 405, \$79,450.00/annually, effective July 1, 2019 as presented by the Commission Secretary
11. An Order to make a payroll change for Elizabeth Sunyog, Full-time, Assistant Prosecutor, Department 405, \$77,900.00/annually, effective July 1, 2019 as presented by the Commission Secretary
12. An Order to make a payroll change for Amber Berkimer, Full-time, Assessor Clerk, Department 406, \$11.43/hourly, effective July 1, 2019 as presented by the Commission Secretary
13. An Order to make a payroll change for Charlotte Buoy, Full-time, Office Assistant, Department 406, \$11.43/hourly, effective July 1, 2019 as presented by the Commission Secretary
14. An Order to make a payroll change for Susan Higginbotham, Full-time, Office Clerk, Department 406, \$15.38/hourly, effective July 1, 2019 as presented by the Commission Secretary
15. An Order to make a payroll change for Patricia Johnson, Full-time, Office Supervisor, Department 406, \$19.48/hourly, effective July 1, 2019 as presented by the Commission Secretary
16. An Order to make a payroll change for Laura Loomis, Full-time, Office Assistant, Department 406, \$11.43/hourly, effective July 1, 2019 as presented by the Commission Secretary
17. An Order to make a payroll change for Ursela Runyon, Full-time, Office Assistant, Department 406, \$11.84/hourly, effective July 1, 2019 as presented by the Commission Secretary

18. An Order to make a payroll change for Lena Walker, Full-time, Office Assistant, Department 406, \$14.71/hourly, effective July 1, 2019 as presented by the Commission Secretary
19. An Order to make a payroll change for Mark Casto, Full-time, Field Appraiser, Department 407, \$10.76/hourly, effective July 1, 2019 as presented by the Commission Secretary
20. An Order to make a payroll change for Gerald Dudley, Full-time, Field Appraiser, Department 407, \$16.91/hourly, effective July 1, 2019 as presented by the Commission Secretary
21. An Order to make a payroll change for Cathy Landers, Full-time, Office Assistant II, Department 407, \$19.48/hourly, effective July 1, 2019 as presented by the Commission Secretary
22. An Order to make a payroll change for Danny Lett, Full-time, Data Collector, Department 407, \$12.81/hourly, effective July 1, 2019 as presented by the Commission Secretary
23. An Order to make a payroll change for Gary Lilly, Full-time, Field Appraiser, Department 407, \$11.78/hourly, effective July 1, 2019 as presented by the Commission Secretary
24. An Order to make a payroll change for Kristine Reed Phillips, Full-time, Office Assistant I, Department 407, \$12.30/hourly, effective July 1, 2019 as presented by the Commission Secretary
25. An Order to make a payroll change for Beverly Steele, Full-time, Office Assistant, Department 407, \$14.86/hourly, effective July 1, 2019 as presented by the Commission Secretary
26. An Order to make a payroll change for Gary Warner, Full-time, Field Appraiser, Department 407, \$12.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
27. An Order to make a payroll change for Paul Wray, Full-time, Mapper, Department 407, \$20.00/hourly, effective July 1, 2019 as presented by the Commission Secretary
28. An Order to make a payroll change for Shelly Keefer, Full-time, Fiduciary Deputy, Department 411, \$13.63/hourly, effective July 1, 2019 as presented by the Commission Secretary
29. An Order to make a payroll change for Nancy Reishman, Full-time, Fiduciary Deputy, Department 411, \$12.35/hourly, effective July 1, 2019 as presented by the Commission Secretary

30. An Order to make a payroll change for Emma Browning, Full-time, Administrative Assistant, Department 412, \$11.44/hourly, effective July 1, 2019 as presented by the Commission Secretary
31. An Order to make a payroll change for Geoffrey Clutter, Full-time, Custodian, Department 424, \$10.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
32. An Order to make a payroll change for Teresa Hart, Full-time, Custodian, Department 425 to Department 424, \$11.77/hourly, effective July 1, 2019 as presented by the Commission Secretary
33. An Order to make a payroll change for Marcia Herdman, Full-time, Custodian, Department 424, \$12.06/hourly, effective July 1, 2019 as presented by the Commission Secretary
34. An Order to make a payroll change for Angela Smith, Full-time, Custodian, Department 425 to Department 424, \$10.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
35. An Order to make a payroll change for James Carte, Full-time, Security, Department 425, \$13.30/hourly, effective July 1, 2019 as presented by the Commission Secretary
36. An Order to make a payroll change for John Day, Full-time, Maintenance, Department 424 to Department 425, \$17.87/hourly, effective July 1, 2019 as presented by the Commission Secretary
37. An Order to make a payroll change for Michael May, Part-time to Full-time, Maintenance, Department 425, \$13.82/hourly, effective July 1, 2019 as presented by the Commission Secretary
38. An Order to make a payroll change for Kevin Stevens, Full-time, Maintenance, Department 424 to Department 425, \$16.13/hourly, effective July 1, 2019 as presented by the Commission Secretary
39. An Order to make a payroll change for Patricia Usher, Full-time, Planner, Department 439, \$32,800.00/annually, effective July 1, 2019 as presented by the Commission Secretary
40. An Order to make a payroll change for Eric Hayzlett, Full-time, Chief Deputy, Department 700, \$59,300.00/annually, effective July 1, 2019 as presented by the Commission Secretary
41. An Order to make a payroll change for Leslie Brent Payne, Full-time, Civil Process Server, Department 701, \$11.79/hourly, effective July 1, 2019 as presented by the Commission Secretary

42. An Order to make a payroll change for Nancy Vance, Full-time, Civil Process Server, Department 701, \$12.30/hourly, effective July 1, 2019 as presented by the Commission Secretary
43. An Order to make a payroll change for Frank Chapman, Full-time, OES Director, Department 711, \$59,112.00/annually, effective July 1, 2019 as presented by the Commission Secretary
44. An Order to make a payroll change for John Dearnell, Full-time, EMS Director, Department 715, \$53,610.00/annually, effective July 1, 2019 as presented by the Commission Secretary
45. An Order to make a payroll change for Michael Baughman, Full-time, Deputy Dog Warden, Department 716, \$13.30/hourly, effective July 1, 2019 as presented by the Commission Secretary
46. An Order to make a payroll change for Jonathan Davis, Full-time, Chief Humane Officer, Department 716, \$36,900.00/annually, effective July 1, 2019 as presented by the Commission Secretary
47. An Order to make a payroll change for Lisa Herdman, Full-time, Office Assistant III, Department 716, \$12.65/hourly, effective July 1, 2019 as presented by the Commission Secretary
48. An Order to make a payroll change for Shawn Martin, Full-time, Humane Officer, Department 716, \$11.96/hourly, effective July 1, 2019 as presented by the Commission Secretary
49. An Order to make a payroll change for Mariah Bachmann, Part-time, Kennel Tech/Office Assistant, Department 716, \$9.25/hourly, effective July 1, 2019 as presented by the Commission Secretary
50. An Order to make a payroll change for Laura Byrnes, Part-time, Kennel Tech, Department 716, \$10.00/hourly, effective July 1, 2019 as presented by the Commission Secretary
51. An Order to make a payroll change for Ciera Eplin, Part-time, Kennel Tech/Office Assistant, Department 716, \$9.25/hourly, effective July 1, 2019 as presented by the Commission Secretary
52. An Order to make a payroll change for Rebecca McFarland, Part-time, Kennel Tech/Office Assistant, Department 716, \$9.25/hourly, effective July 1, 2019 as presented by the Commission Secretary
53. An Order to make a payroll change for Karrie Ballard, Part-time to Full-time, Paramedic, Department 715, \$13.63/hourly, effective July 1, 2019 as presented by the Commission Secretary

54. An Order to make a payroll change for Peter Burgeson, Part-time to Full-time, EMT, Department 715, \$9.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
55. An Order to make a payroll change for Brenden Iezzi, Part-time to Full-time, EMT, Department 715, \$9.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
56. An Order to make a payroll change for Jacob Shirley, Part-time to Full-time, EMT, Department 715, \$9.50/hourly, effective July 1, 2019 as presented by the Commission Secretary
57. An Order to add to payroll change for Matthew Smith, Full-time, Security, Department 425, \$12.98/hourly, effective July 1, 2019 as presented by the Commission Secretary
58. An Order to delete from payroll Nyle Whittington, Full-time, Building & Grounds Manager, Department 425, effective July 1, 2019 as presented by the Commission Secretary
59. An Order to add to payroll Nyle Whittington, Part-time, Bailiff, Department 700, \$12.98/hourly, effective July 2, 2019 as presented by the Commission Secretary
60. An Order to appoint Andrew Dawson to serve on the Putnam County Parks and Recreation Commission Board, effective June 27, 2019 with a term to expire on August 31, 2020 as presented by the Commission Secretary

Commissioner Skidmore seconded the motion. The motion carried unanimously.

Larry Frye explained his research process in determining if Putnam County is permitted to have co Chief Deputies. He said some other counties have had two. Mr. Frye explained the code is under interpretation.

After a lengthy discussion, Commissioner Andes made a motion to deny the request for the payroll change for William Jordan, Full-time, Chief Deputy, Department 700, \$22.30/hourly, effective July 1, 2019 because of potential liability. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes exited the meeting.

JEREMY YOUNG, COUNTY MANAGER

Mr. Young presented the following orders for approval:

Commissioner Skidmore made a motion to approve and authorize the President to sign the Amended State Budget Revision #3 – General County Fund as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the Fiduciary Special Fund in the amount of \$11.00 payable to Brian Wood, Clerk for recording fees deposited into incorrect

account as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to make the following transfers from General County Fund representing reimbursement for FY 2018/2019 budget expenditures: PCES (E911) Fund for \$708,879.13, PC Fiduciary Fund for \$41,000.00, PC Dog Fund for \$42,000.00, PC Home Confinement Fund for \$94,000.00, Worthless Check Fund for \$3,600.00 as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the Magistrate Court Fund in the amount of \$45,479.54 payable to the General County Fund representing the balance of the Magistrate Court Fund plus additional interest to be used as reimbursement to the county for Magistrate Court office rental as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the E-911 Fund in the amount of \$28,439.99 payable to the General County Fund to reconcile the balance due to the General County Fund for the 911 Department expenditures for FY2019 as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the General County Fund in the amount of \$150,000 payable to the Putnam County Building Commission Series B Bond Revenue Account, toward Waterworks Revenue Bond payments as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the Hotel/Motel Tax Fund to Parks and Recreation Commission in the amount of \$28,800.00, to the Convention and Visitors Bureau in the amount of \$43,800.00, and to the Recreation Enhancement Fund in the amount of \$15,000.00 as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to make annual disbursements on a quarterly basis beginning in July 2019 to the following agencies: Putnam Development Authority quarterly disbursement \$53,250.00, Putnam Parks and Recreation quarterly disbursement \$96,250.00, Putnam Libraries quarterly disbursement \$68,750.00, and Community Corrections quarterly disbursement \$51,250.00. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the Spay and Neuter Fund in the amount of \$74.00 payable to the Help For Animals for services provided as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the Putnam County Building Fund in the amount of \$14,400.00 payable to Parsons Contracting LLC for demolition of the old Animal Shelter facility as presented by Mr. Young. President Foster asked County Attorney Larry Frye if he could vote on this because Parsons Contracting LLC may owe Foster Supply money. Mr. Frye confirmed he could vote on this. President Foster seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the TIF Fund in the amount of \$41,693.63 payable to WesBanco Bank, Inc. Trustee beginning June 25, 2019 through May 25, 2020 Trustee is to issue debt service payments for Building Commission Lease Revenue Bonds, Series 2018A
2. An Order to issue a check from the TIF Fund in the amount of \$14,026.45 payable to WesBanco Bank, Inc, Trustee for May 2019 TIF Revenue – Trustee is to issue debt service payments for Putnam Bonds 2017AB
3. An Order to issue a check from the TIF Fund in the amount of \$1,916.39 payable to Wolf Creek Contracting Co LLC for work done on the Valley Park Improvement Project for the Putnam County Parks and Recreation Commission
4. An Order to issue a check from the TIF Fund in the amount of \$141,077.00 payable to Wolf Creek Contracting Co LLC for work done on the Valley Park Improvement Project for the Putnam County Parks and Recreation Commission

Commissioner Skidmore made a motion to approve the orders as presented. President Foster seconded the motion. The motion carried unanimously.

5. An Order to issue a check from the Water Manila Ridge Fund in the amount of \$593.00 payable to Tyree, Embree & Associates, PLLC for invoice number 23257, 23335, 23405, and 23483 for work done on the Manila Ridge Waterline Extension Project
6. An Order to issue a check from the Water Manila Ridge Fund in the amount of \$19,791.23 payable to the Regional Intergovernmental Council for invoice number 3031-02 for work done on the Manila Ridge Waterline Extension Project

Commissioner Skidmore made a motion to approve the orders as presented. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the General County Fund in the amount of \$1,500.00 payable to WesBanco for Trustee Fees (invoice number 5357) as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

7. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$2,080.00 payable to Thomas M. Lyvers for professional services rendered for June 3, 2019 to June 14, 2019
8. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$105.00 payable to Anthony Craigo for professional services rendered for June 2019 invoice
9. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$585.00 payable to Chris Moles for professional services rendered for May 2019 invoice

10. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$465.00 payable to Chris Moles for professional services rendered for June 2019 invoice
11. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$1,110.00 payable to Kimberly Sizemore for professional services rendered for May 2019 invoice
12. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$975.00 payable to Kimberly Sizemore for professional services rendered for June 2019 invoice
13. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$598.50 payable to Track Group for monitoring
14. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$88.74 payable to Swana Lovejoy for mileage reimbursement for May 20, 2019 through June 20, 2019
15. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$290.45 payable to Sprint
16. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to C V Management for July 2019 invoice Unit #1
17. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to C V Management for July 2019 invoice Unit #4

Commissioner Skidmore made a motion to approve the orders as presented. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve and authorize the current and past President to sign the drawdown in the amount \$213,188.62 for reimbursement from the Series 2018A Building Commission Lease Revenue Bonds as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Woodrow Willard Ball, Jr., Gladys Ann Beller, Deborah Fay Bruce, Jackie Benson Burdette, Helen Jane Burgy, Wanda June Cartwright, William Cartwright, Jr., David Clyde Case, Ralph Curtis Erb, Lucinda Ann Gott, Joseph Henry Harris, Ancil Elvin Jividen, Ida Mae Kitts, Michael Stephen Loftis, Harold Everette Maddox, David Michael Mains, Marguerite G. Marcum aka Markham, Mary Maxine Mash, Barbara Ann Miller, Bonnie Rose Morrison, Susan Quentrill, Mabel Blair

Roach, Otis Gerald Stone

Long Form Settlement: None

An Order to disburse the sum of \$255.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order to reopen the Estate of John Dale Samples and appoint Lisa D. Powell, Executrix, for the sole purpose of amending the appraisal to show interest in real estate.

An Order reappointing Charles L. Cochran as Administrator CTA DBN for the Estate of Connie Lee Cochran due to the death of former Executrix, Linda Fay Cochran, to complete administration of this estate.

And Order in the Estate of Barbara Rae Reese Bobrycki admitting the Last Will and Testament of Barbara R. Bobrycki to probate; appointing Lori A. Bobrycki to serve as Executrix of the Estate to serve without bond; and releasing the bond posted by Western Surety Company/Dorsey Insurance Group.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from June 7, 2019 through June 21, 2019.

Commissioner Skidmore made a motion to approve the documents as presented and authorize the President to sign. President Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 7:36 p.m., having no further business, Commissioner Skidmore made a motion and President Foster seconded to adjourn the regular session of the County Commission until Tuesday, July 9, 2019 at 9:00 a.m.

Respectfully submitted,

Marcie Kimberling
Secretary