

APPROVED: _____

DATE: _____

MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
June 11, 2019

OPENING

Commissioners Ronald R. Foster was present and R. Andrew Skidmore by telephone when the 9:00 a.m. meeting convened in the Putnam County Commission Chambers by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. Edit registers and checks

Commissioner Skidmore made a motion to approve and sign the presented documents. President Foster seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Skidmore made a motion to approve the minutes of May 30, 2019. President Foster seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Skidmore made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to delete from payroll Molly Bledsoe, Part-time, Telecommunicator, Department 712, effective May 31, 2019 as presented by the Commission Secretary
2. An Order to make a payroll change for Josh Rader, Full-time to Part-time, Telecommunicator, Department 712, \$14.00/hourly, effective May 31, 2019 as presented by the Commission Secretary
3. An Order to appoint Paul Melton to serve on the Putnam County Solid Waste Authority Board, effective June 11, 2019 with a term to expire on June 30, 2022 as presented by the Commission Secretary
4. An Order to appoint Mark Stolle, Jr. to serve on the Regional Intergovernmental Council, effective July 1, 2019 with a term to expire on June 30, 2020 as presented by the Commission Secretary

President Foster seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

There were none.

BOARD APPOINTMENTS

President Foster made a motion to appoint Paul Melton to serve on the Putnam County Solid Waste Authority Board, effective June 11, 2019 with a term to expire on June 30, 2022. Commissioner Skidmore seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to appoint Mark Stolle, Jr. to serve on the Regional Intergovernmental Council, effective July 1, 2019 with a term to expire on June 30, 2020. President Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Mr. Young presented the following orders for approval:

Commissioner Skidmore made a motion to approve and authorize the President to sign the State Budget Revision #3 – General County Fund as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Sheriff's Department Fund #700 for contracted services and uniforms as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Sheriff's Department Fund #701 for overtime and maintenance vehicles as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Sheriff's Department Fund #705 for uniforms as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the OES Fund #711 for vehicle supplies and dues and subscriptions as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Ambulance Authority Fund #715 for refunding ERR payments, automobile supplies, and medical supplies as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve Deputy Sheriff civil service pay increments for fiscal year 2018/2019 as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to issue a check from the General County Fund in the amount of \$1,500.00 payable to WesBanco for Trustee Fees (invoice number 5357) as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$2,080.00 payable to Thomas M. Lyvers, Sr. for professional services rendered for May 20, 2019 to May 31, 2019
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$3,360.00 payable to Pretera Center for Mental Health Services, Inc. for DRC May 2019 invoice
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$59.65 payable to Office Depot
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$1,455.00 payable to Pretera Center for Mental Health Services, Inc. for DC May 2019 invoice
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$160.00 payable to Call2test, LLC

Commissioner Skidmore made a motion to approve the orders as presented. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Communication Center Fund #712 for legal ads, contracted services, and materials and supplies as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Susie Esposito introduced Congressman Mooney's summer intern Alex Worrell. Mr. Worrell graduated from Winfield High School and will be attending WVU in the fall.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Hurbert L. Edmonds aka Herbert L. Edmonds, Ruby F. Honaker

Long Form Settlement: None

An Order to disburse the sum of \$155.00 from the Fiduciary Special Fund made payable to

State Tax Department for estate tax administration fees.

An Order to disburse the sum of \$22.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from May 25, 2019 through June 7, 2019.

Commissioner Skidmore made a motion to approve the documents as presented and authorize the President to sign. President Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 9:18 a.m., having no further business, Commissioner Skidmore made a motion and President Skidmore seconded to adjourn the regular session of the County Commission until Thursday, June 27, 2019 at 5:30 p.m.

RECONVENE

At 9:25 a.m., Commissioner Skidmore made a motion to reconvene the Putnam County Commission meeting. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve the amended State Budget Revision #3 – General County Fund as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the Judicial Building Fund #425 for part-time employee wages, printing, contracted services, and capital outlay equipment as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Skidmore made a motion to approve a budget revision for the County Garage Fund #717 for full-time employee overtime presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 9:37 a.m., having no further business, Commissioner Skidmore made a motion and President Foster seconded to adjourn the regular session of the County Commission until Thursday, June 27, 2019 at 5:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary