

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
April 25, 2019**

OPENING

Commissioners Stephen A. Andes and Ronald R. Foster were present when the 5:30 p.m. meeting convened in the Putnam County Courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. Edit registers and checks

Commissioner Andes made a motion to approve and sign the presented documents. President Foster seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Andes made a motion to approve the minutes of April 16, 2019. President Foster seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

There were none.

COURT ORDERS APPROVED

Commissioner Andes made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to make a payroll change for Logan Mitchem, Part-time to Full-time, EMT, Department 715, \$9.50/hourly, effective April 20, 2019 as presented by the Commission Secretary
2. An Order to add to payroll Bobby Bragg, Full-time, Advanced Care Technician, Department 715, \$11.25/hourly, effective April 20, 2019 as presented by the Commission Secretary
3. An Order to add to payroll Kelly Keene, Part-time, Paramedic, Department 715, \$11.50/hourly, effective April 25, 2019 as presented by the Commission Secretary
4. An Order to add to payroll Jonathan Williams, Full-time, EMT, Department 715, \$9.50/hourly, effective April 25, 2019 as presented by the Commission Secretary

5. An Order to add to payroll Karrie Ballard, Part-time, Paramedic, Department 715, \$11.50/hourly, effective April 25, 2019 as presented by the Commission Secretary
6. An Order to add to payroll Brandon McPherson, Part-time, EMT, Department 715, \$9.00/hourly, effective April 25, 2019 as presented by the Commission Secretary
7. An Order to add to payroll Jacob Shirley, Part-time, EMT, Department 715, \$9.00/hourly, effective April 25, 2019 as presented by the Commission Secretary

President Foster seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Natalie Adkins Hansen of 207 Cross Lanes Drive stated there are two substance abuse homes at 138 and 142 Cross Lanes Drive. Ms. Hansen requested assistance to get a zoning ordinance that would prevent any further recovery/substance abuse homes in the area. The two substance abuse homes have created more foot traffic and there are people coming and going at all hours of the night. President Foster said the County Attorney is researching the situation.

William Dempsey of 319 Lower Overlook Drive wanted to bring to the Commissioners attention that Starlight Behavioral Health has applied for a permit to open an ICF I/DD home at 203 Lower Overlook Drive through Senate Bill 575. The Senate Bill 575 states it cannot be within five miles of another facility and Pretera is located at 3738 Teays Valley Road, which is two miles away. President Foster requested the County Attorney Larry Frye to research this as well.

Kipp Beaver of 301 Lower Overlook Drive works out of town and is concerned for his wife's safety because on April 24 there was a sexual assault at a facility ran by Starlight. The homeowner's covenants and the R-1 zoning should prevent this.

Mayor Donna McKneely appeared before the Commission to see if County Manager Jeremy Young was able to reach Republic Services in regards to getting their dumping fee waived for the cleanup day in Hometown. Mr. Young spoke to Republic and DSI, but was unable to get the dumping fee waived.

TERRY MARTIN, REGIONAL INTERGOVERNMENTAL COUNCIL

At 5:55 p.m., Mr. Terry Martin, Regional Intergovernmental Council, opened a public hearing for the Small Cities Block Grant Application.

Mr. Martin asked for public comments and answered questions.

Tommy Michaels of 350 Fisher Ridge Road spoke in favor of a water extension project on Fisher Ridge on behalf of twelve fellow residents. Mr. Michaels agreed to be the point of contact for Terry Martin.

At 6:09 p.m., Mr. Martin closed the public hearing.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: None

Long Form Settlement: None

An Order to reopen the estate of Ruby F. Honaker and confirm appointment of Anna F. Long as Executrix for the sole purpose of amending the appraisalment.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from April 6, 2019 through April 19, 2019.

Commissioner Andes made a motion to approve the documents as presented and authorize the President to sign. President Foster seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Mr. Young presented the following orders for approval:

Commissioner Andes made a motion to approve a budget revision for the County Clerk Fund #402 for capital outlay - equipment as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to approve a budget revision for the Voters Fund #413 for building and equipment rent as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the General County Fund in the amount of \$2,500.00 payable to West Virginia University Cooperative Extension as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the Putnam County TIF Fund in the amount of \$7,276.00 payable to BSN Sports, LLC for various sports netting at the Valley Park Improvement Project for the Putnam County Parks and Recreation Commission as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the TIF Fund in the amount of \$84,214.53 payable to WesBanco Bank, Inc, Trustee for March 2019 TIF Revenue – Trustee is to issue debt service payments for Putnam Bonds 2017AB as presented by Mr. Young. President Foster seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$2,080.00 payable to Thomas M. Lyvers, Sr. for professional services rendered April 8, 2019 to April 19, 2019
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$396.21 payable to Sprint
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$104.40 payable to Swana Lovejoy for mileage reimbursement for February 21, 2019 to April 22, 2019
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$75.66 payable to Office Depot
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to C V Management for May 2019 invoice Unit #1
6. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$860.00 payable to C V Management for May 2019 invoice Unit #4
7. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$290.00 payable to QLABS
8. An Order to issue a check from the Putnam County Community Criminal Justice Fund in the amount of \$24.00 payable to West Virginia Division of Justice and Community Service

Commissioner Andes made a motion to approve the orders as presented. President Foster seconded the motion. The motion carried unanimously.

ADJOURN

At 6:15 p.m., having no further business, Commissioner Andes made a motion and President Foster seconded to adjourn the regular session of the County Commission until Tuesday, May 14, 2019 at 9:00 a.m.

Respectfully submitted,

Marcie Kimberling
Secretary