

APPROVED: _____

DATE: _____

MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
October 16, 2018

OPENING

Commissioners Stephen A. Andes and R. Andrew Skidmore were present when the 8:30 a.m. meeting convened in the Putnam County Commission Chambers by County Clerk Brian Wood. The Pledge of Allegiance followed.

Testing of the voting equipment.

BRIAN WOOD, COUNTY CLERK

Mr. Wood presented the following documents for the Commissioner's approval and signature:

1. In compliance with West Virginia Code, Chapter 3, Article 4A, Section 13, we, the undersigned members of the County Commission of Putnam County, West Virginia, do hereby certify that we have witnessed the testing of the vote recording devices and tabulating equipment and have inspected the ballots to be used for the November 6, 2018, General Election, on this 16th day of October, 2018, and declare said test to completed and errorless. Said equipment is to remain in the possession of the County Clerk, and sealed, when not in use.
2. Edit registers and checks

Commissioner Andes made a motion to approve and sign the presented documents. President Skidmore seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Andes made a motion to approve the minutes of October 9, 2018. President Skidmore seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

Commissioner Andes made a motion to approve the Erroneous Assessments as presented:

John Bayliss, Elizabeth Marie Beller, Jonathan Matthew Davis, Jerry W. &/or Judith L. Herdman, three for Valerie Nester, Bennie L. or Kathie R. Savilla, Sideline Sports Bar, John R. Stewart, two for Teays Development LLC, four for Ryan Whittington

16 Erroneous Assessments were approved totaling \$4,399.45 in deduction of taxes.

President Skidmore seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Andes made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to add to payroll Savannah Brooks, Part-time, Paramedic, Department 715, \$11.50/hourly, effective October 12, 2018 as presented by the Commission Secretary
2. An Order to add to payroll Alex Moore, Part-time, Paramedic, Department 715, \$11.50/hourly, effective October 15, 2018 as presented by the Commission Secretary
3. An Order to add to payroll Logan Mitchem, Part-time, EMT, Department 715, \$9.00/hourly, effective October 12, 2018 as presented by the Commission Secretary
4. An Order to add to payroll Alejandra Morehead, Part-time, EMT, Department 715, \$9.00/hourly, effective October 12, 2018 as presented by the Commission Secretary
5. An Order to add to payroll Cody Lynch, Part-time, Paramedic, Department 715, \$11.50/hourly, effective October 12, 2018 as presented by the Commission Secretary
6. An Order to add to payroll Jeffrey Elian, Part-time, Paramedic, Department 715, \$11.50/hourly, effective October 12, 2018 as presented by the Commission Secretary
7. An Order to delete from payroll Donald Ennis, Part-time, Paramedic, Department 715, effective October 15, 2018 as presented by the Commission Secretary
8. An Order to delete from payroll Cassandra Ferguson, Part-time, EMT, Department 715, effective October 15, 2018 as presented by the Commission Secretary
9. An Order to delete from payroll Ashley Halsey, Part-time, EMT, Department 715, effective October 15, 2018 as presented by the Commission Secretary
10. An Order to delete from payroll Jordan Hitt, Part-time, EMT, Department 715, effective October 15, 2018 as presented by the Commission Secretary
11. An Order to delete from payroll James Mitchell, Part-time, Paramedic, Department 715, effective October 15, 2018 as presented by the Commission Secretary
12. An Order to delete from payroll Adrian Monroe, Part-time, EMT, Department 715, effective October 15, 2018 as presented by the Commission Secretary

13. An Order to delete from payroll Danitta Ward, Part-time, Paramedic, Department 715, effective October 15, 2018 as presented by the Commission Secretary
14. An Order to delete from payroll Lurhesa Young, Part-time, EMT, Department 715, effective October 15, 2018 as presented by the Commission Secretary
15. An Order to re-appoint Bonnie Prisk to serve on the Putnam County Development Authority Board, effective October 1, 2018 with a term to expire on September 30, 2021 as presented by the Commission Secretary

President Skidmore seconded the motion. The motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Andes made a motion to re-appoint Bonnie Prisk to serve on the Putnam County Development Authority Board, effective October 1, 2018 with a term to expire on September 30, 2021. President Skidmore seconded the motion. The motion carried unanimously.

FRANK CHAPMAN, OES/911 DIRECTOR

Frank Chapman and Larry Frye need to review and revise the contract; therefore, they recommended tabling the decision.

Commissioner Andes made a motion to table the decision for the Computer Aided Dispatch System (CAD), Records Management, and Mobile Data for 911, Sheriff, and EMS until October 25, 2018 as presented by Mr. Chapman. President Skidmore seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Mr. Young presented the following orders for approval:

Commissioner Andes made a motion to issue a check from the Water and Sewer Fund in the amount of \$800.00 payable to WVCoRP for an Insurance Bond for the Manila Ridge Water Project as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

1. An Order to issue a check from the Water Manila Ridge Fund in the amount of \$6,750.00 payable to Terradon Corporation for invoice number 1 for work done on the Manila Ridge Waterline Extension Project
2. An Order to issue a check from the Water Manila Ridge Fund in the amount of \$4,879.25 payable to Tyree, Embree & Associates, PLLC for invoice number 22997 for work done on the Manila Ridge Waterline Extension Project

3. An Order to issue a check from the Water Manila Ridge Fund in the amount of \$8,699.73 payable to the Regional Intergovernmental Council for invoice number 3031-01 for work done on the Manila Ridge Waterline Extension Project

Commissioner Andes made a motion to approve the orders as presented. President Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the Spay and Neuter Fund in the amount of \$218.00 payable to Help For Animals for services provided as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the Coal Severance Fund in the amount of \$89,000.00 payable to the Putnam County Building Commission Series B Bond Revenue Account, toward Waterworks Revenue Bond payments as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the General County Fund in the amount of \$2,500.00 payable to West Virginia University Cooperative Extension Service as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the General County Fund in the amount of \$4,210.30 payable to Waste Management of West Virginia for flood cleanup as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

Commissioner Andes made a motion to issue a check from the Putnam County TIF Fund in the amount of \$11,750.00 payable to Valley Gardens for landscaping at the Valley Park Improvement Project for the Putnam County Parks and Recreation Commission as presented by Mr. Young. President Skidmore seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlement: None.

Long Form Settlement: None.

An Order reopening the Estate of Hurbert L. Edmonds aka Herbert L. Edmonds, deceased, and appointing C. P. Farley as Executor for the sole purpose of distributing water settlement check.

An Order reopening the Estate of Angela Young, deceased, and appointing Patricia Gillispie as Administratrix for the sole purpose of amending the appraisalment to add real estate interest.

An Order of "Estate Listing" of Actions of Fiduciary Supervisor from October 6, 2018 through October 12, 2018.

Commissioner Andes made a motion to approve the documents as presented and authorize the President to sign. President Skidmore seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

There were none.

ADJOURN

At 9:11 a.m., having no further business, Commissioner Andes made a motion and President Skidmore seconded to adjourn the regular session of the County Commission until Thursday, October 25, 2018 at 5:30 p.m.

Respectfully submitted,

Marcie Kimberling
Secretary